

# STANLEY & STANLEY COMMON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday, 9 April 2019 at 7.00pm in the Village Hall, Coronation Road, Stanley Derbyshire DE7 6FE

**PRESENT:** Cllr M Cheetham MBE (Chairman)  
Cllr A Garton  
Cllr T George  
Cllr Mrs V Harvey  
Cllr B Lowe  
Cllr J Mazillius  
Cllr J Smith (Vice-Chairman)  
Cllr C Tomlinson

**IN ATTENDANCE:** Mrs M Bloor – Sandiacre Parish Council Clerk (Meeting only)  
Cllr Mrs C Hart - County Councillor

**MEMBERS OF THE PUBLIC:** Five

The Chairman welcomed everyone to the meeting and thanked Cllr Tomlinson for producing meeting papers. Mrs Bloor was introduced as the Clerk to Sandiacre Parish Council who had offered her services for the meeting.

## PUBLIC SPEAKING

- I. Highways matter: A parking issue was raised and it was discussed who was responsible.
- II. It was confirmed there had been no response from West Hallam Football Club to a recent enquiry on progress of work. Following completion, an invoice would be issued.

## April/1. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
J Mazillius	

## April/2. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

## April/3. APPROVAL OF MINUTES

- I. **RESOLVED:** that the Minutes of the Parish Council meeting held on 9 March 2019, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman
- II. **RESOLVED:** that the Minutes of the Parish Council meeting held on 12 February 2019, copies of which had previously been received and noted, were confirmed as a true record and signed by the Chairman

## MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

I. Parish Council contact details

Cllr Tomlinson confirmed that until a new Clerk was appointed, he was in the process of updating contact details for the Council and would notify EBC.

Signs located on play areas showed old contact details for the Council and would require replacement. Costs for new signs would be obtained.

II. End of Year Accounts

The 2018/2019 End of Year Accounts would be finalised shortly ready for audit.

**April 4. EXEMPT ITEMS**

There were no exempt items.

**April 5. CHAIRMAN'S ANNOUNCEMENTS**

There was no report under this heading.

**April 6. MATTERS ARISING FROM THE CLERK'S HANDOVER**

There was no report under this heading.

**April 7. REVIEW OF THE PARISH COUNCIL'S COMMUNICATION STRATEGY**

During transition until a new Clerk was appointed, Cllr Tomlinson offered to ensure that communication systems were in place and brought up to date, which included editing the existing website and arranging a new dedicated phone number.

A Post Box address was currently used for Council correspondence, but the existing arrangement could be discussed with the new Clerk to decide on any change.

**RESOLVED:** that the Parish Council would continue to provide a website for the future and this would offer a Facebook and Twitter account

**April 8. PARISH CLERK VACANCY**

The Chairman confirmed he had liaised with DALC over arrangements for recruiting a new Clerk and appointing a locum Clerk in the interim. Enquiries were still ongoing and Mrs Bloor had attended the Council meeting at short notice to offer support.

**RESOLVED:** that the Council would advertise the position of Clerk / Responsible Finance Officer locally, with DALC, on social media, in the local Job Centre and in the local press over a two-week period to maximise publicity

**April 9. CONTINGENCY PLANNING FOR FUTURE CONTINUITY OF COUNCIL AFFAIRS**

The Chairman and Vice-Chairman would liaise over arrangements to ensure the Council was fully up to date with procedures and met requirements.

**April 10. INTERNAL AUDIT**

Cllr Tomlinson confirmed he would ensure that preparations were underway for internal and external audit inspections to be carried out.

The Chairman would contact Mr Brian Wood to enquire if he could assist the Council at this time with internal audit.

**April 11. CHURCH MAGAZINE SUBSCRIPTION**

Following discussion, it was **RESOLVED**: that the Council would continue to pay an annual subscription for the Church magazine

The Accounts would be checked to see if the 2019 subscription fee had been paid.

**April 12. FALLOW FIELD SIGNAGE**

It was noted that further details on signage were required and costs would be obtained.

New signage for the playing fields was also required and could be determined at the same time.

**April 13. DEER ON A609 - UPDATE**

Cllr Tomlinson reported on the current position and that the matter had been addressed. The police had confirmed they could not be involved and it was left to land owners to deal with the issue of roaming deer.

Cllr Tomlinson was awaiting a response from the land owner regarding the situation.

**April 14. COMMUNITY SPEED WATCH - UPDATE**

Cllr Tomlinson confirmed he had met with the local PCSO to undertake a risk assessment of local traffic conditions to establish if additional measures could be introduced to deter speeding motorists. He had also sought advice from Mr Tranter at DCC Highways.

Additional signs had been rejected by the police, but it had been suggested that Speed Watch volunteers could be used, although training was required. It was felt that flashing Speed Watch signs were not effective at times and could be ignored.

Further details would be established and brought back for discussion.

**April 15. REPORT FROM COUNTY PARISH LIAISON FORUM MEETING**

Cllr Tomlinson noted he had attended the recent DCC Forum meeting and had found it very useful and interesting, especially meeting other Councillors.

He highlighted that the DCC portal allowed residents the opportunity to report potholes and problems with lamp columns and signage.

It was noted that lamp columns remained unlit in several areas around the parish and it would be beneficial if they remained lit at night for public safety.

Standing Orders were suspended to allow Cllr Mrs Hart to respond as County Councillor.

Cllr Mrs Hart confirmed street lamps had been left unlit throughout Derbyshire following feedback from a public consultation on saving lighting costs. Residents could appeal if they encountered problems. She would look into the matter.

Standing Orders were resumed.

It was noted that DCC was currently offering community grant funding that could be used to benefit parishes, especially with diversionary activities and lighting for public open spaces. If Parish Councils were responsible for lighting they could use independent electrical contractors for installation on their land.

Cllr Tomlinson was thanked for attending the Forum meeting at Matlock.

**April 16. REFURBISHMENT OF THE STORAGE FACILITY ON STANLEY COMMON RECREATION GROUND / FOOTBALL PITCH**

Refurbishment of storage facility

Councillors considered the use of letting out an existing storage space on the playing fields at Stanley Common for football equipment and securing football related items on the premises.

It was **RESOLVED**: to look into adapting the premises before September

The facilities would be regularly inspected to ensure they remained in clean and tidy order and items remained in good condition and were undamaged after use.

Football pitch

The Council would review charges for hiring the pitch for a game and over a season.

**April 17. CLARIFICATION OF THE INCREASE IN THE PARISH PRECEPT**

It was noted that two residents had raised concerns over a rise in the parish Precept, but the Clerk had responded to both enquiries at the time.

**April 18. ELECTION NOTICES**

It was confirmed that notices of persons nominated for the Borough and Parish elections had been displayed on community notice boards.

**April 19. ACCOUNTS**

Bank payment	Item	£
L Storey	Salary/Expenses	380.87
HMRC	PAYE	81.60
R Arter	Litter picking	55.41
V Harvey	Phone calls	17.11
Parkhall Designs	Printing/website	357.60
Countrywide	Credit note	-604.36
Waterplus	Changing rooms	35.20
L Storey	Bank WHFC cheque	1.44
L Storey	Bank SVH waste bin cheque	1.44
L Storey	Special delivery papers to J Smith	7.30
L Storey	Stationery for M Cheetham	4.15
	TOTAL:	337.76

The Chairman confirmed that following the Clerk's resignation, he had agreed payment of her salary and remaining expenses up to the end of her term of employment.

**RESOLVED:** that all accounts presented for payment be approved

The Chairman would request the bank issue a new 'Mandate for Local Authority' form for all Councillors to complete at the May meeting.

#### RECEIPTS

Bank income	Item	£
Stanley VH	Waste bin	145.00
WHFC Matches	January	120.00
Awards for All Grant		9,218.20

**RESOLVED:** to note the income received

#### April 20. PLANNING

ERE/0319/0040      **31 Coronation Road, Stanley**  
Single storey rear extension

**Resolved:** that Cllr Lowe be given delegated authority to consider the application and respond to the consultation

The Chairman expressed his thanks and appreciation to Cllr Lowe, who was not seeking re-election, for his many years of service to the Council and the community.

#### April 21. APPROVED

There was no item to consider.

#### April 22. CLERK'S REPORT

##### Street lighting issues at Klondyke – Lamp post Numbers

Cllr George noted he would obtain lamp column numbers for reporting unlit street lights.

The Chairman expressed his thanks and appreciation to Cllr George, who was not seeking re-election, for his many years of service to the Council and the community.

##### Parking Issues at Oakfield Farm, Belper Road, Stanley Common

Cllr Tomlinson reported there had been concerns raised over parking as the new business began operating, including with access and egress and unrestricted parking.

#### April 23. CORRESPONDENCE FOR ACTION

- a) Precept and Concurrent Functions Grant received
- b) Disabled facilities at the Village Hall – Correspondence issued to P Carroll
- c) Two letters of complaint from Parishioners regarding an increase in the Precept
- d) Correspondence issued to West Hallam Football Club regarding the state of the changing room facility at Stanley Common (Area checked)
- e) PKF Littlejohn: Notice of external audit and Annual Governance & Accountability Return 2018/2019
- f) Letter received from Claims Handler - Came & Co Local Council Insurance
- g) Playdale Playground Equipment: Order placed 26/3/19
- h) EBC: Flower Basket sponsorship (Final year of contract)

- i) Correspondence: Mr. Foulkes, West Hallam. Litter Bin on Common Lane, Fly Tipping, Common Lane, Damaged Street
- j) Sign: Coronation Road
- k) Water leak at Junction of Common Lane/Morley Lane (reported)
- l) Road repair required, opposite St. Andrew's Church
- m) Scope: Textile Recycling Bank to be sited in Stanley or Stanley Common
- n) Replacement bench: Park Avenue, Stanley. Housing & Neighbourhoods officer.
- o) Stanley Village Hall Gala Request for help

I. **RESOLVED:** that in respect of Item 23.n the seating bench would be replaced once costs for installation and replacement had been obtained

II. **RESOLVED:** that in respect of Item 23.o support would be given to the Stanley Village Hall Gala - Details to be confirmed

**April 24. CORRESPONDENCE FOR INFORMATION**

Playground / Recreation ground weekly reports

**RESOLVED:** to note the contents of the report

**April 25. DATE OF THE NEXT MEETING**

**TUESDAY, 14 MAY 2019**

The Scout Hut, Bartram Centre, The Crescent, Stanley Common Derbyshire

- Annual Parish Council Meeting                      6.40pm
- Council Meeting    7.00 pm

**The meeting closed at 8.15pm.**

**Signed by the Chairman:** \_\_\_\_\_ **Date:** \_\_\_\_\_