

**Stanley & Stanley Common Parish Council**  
**ANNUAL GENERAL MEETING**

**HELD 15 MAY 2007**

Present: Councillors Alan Bennett, Brian Bunting, Mike Cheetham,  
Marissa Daws, Velma Harvey, Pete Marson, John Mazillius,  
Pat Trueman, Bob Wood and Beverley Wyld

County Councillor Carol Hart  
Ward Councillor Gail Newman  
Lynn Barton — Parish Clerk

12 members of the public

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Col. Mike Cheetham (Chairman) in the Chair

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**156 ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

The present Chairman, Col. Mike Cheetham, opened the meeting by thanking all the parishioners who had taken part in the election of a new Parish Council as part of the Borough elections held on 3 May. He felt that this was £2,000 of the Precept well spent, since it meant that all Councillors had the knowledge that they had been selected by the community.

The Clerk had received only one nomination for each post as the result of her asking all Councillors for any proposals, but asked if there were any further nominations. Councillor Peter Marson was proposed and seconded for Chairman and Councillor Pat Trueman proposed and seconded for Vice Chairman.

Voting for the coming years Chairman resulted in 5 votes for and 5 votes against Councillor Peter Marson. The present Chairman used his casting vote against. Votes for Col. Mike Cheetham again resulted in 5 for and 5 against and he used his own casting vote to ensure election as Chairman for the coming year.

Voting for the coming years Vice Chairman resulted in 5 votes for and 5 votes against Councillor Pat Trueman. The Chairman used his casting vote against. Votes for Councillor Velma Harvey again resulted in 5 for and 5 against and the Chairman used his casting vote to elect Councillor Velma Harvey as Vice Chairman for the coming year.

The elections took place in accordance with Circular 05/2006 of DALC.

## 157 **PUBLIC PARTICIPATION**

Councillor Gail Newman raised the question of County and Borough Councillors receiving copies of the minutes before they were ratified by the Parish Council, so that they could ask for any amendments. Councillor Carol Hart said that this was not normal practise with West Hallam Parish Council, of which she is Chairman, nor did she feel any personal need for this.

The Chairman said that at the December 2005 meeting he had referred Councillor Newman to the fact that this policy formed part of the Parish Councils Constitution, but it could be looked at again in the future.

Councillor Newman also raised the question of the availability of the minutes after ratification and the need to have them on the notice boards.

The Chairman said that the previous Parish Council had agreed that a copy of the minutes would be available at each of the two Post Offices in the parish within 72 hours of a Parish Council meeting. He had actually spoken to both Postmasters with regard to the number of times these were requested and, apart from one regular, this was very few. It would be up to the new Council to decide if they felt this system should be altered, but it would be difficult to have Full minutes in the notice boards, since they were locked. It may be an idea to look at having a single sheet summary of decisions put in. The Chairman felt that the present system had at least made the minutes available to anyone interested, whereas three years ago they had not been available at all.

Mr Hallam said that he had been told by the Parish Council that reinstatement would be done to damage caused by the playground contractors when entering the Stanley Recreation Ground through the gate from Station Road. He also felt that a drop down post could be installed to stop any vehicles using this entrance without permission, a permanent dog fouling sign could be fixed to this.

The Chairman said that reinstatement had taken place after the contractors had finished. It had been suggested that this entrance/footpath could be tarmaced to prevent any problems in the future, but when the Parish Council looked into this it was found that the land actually belonged to Derbyshire County Council. This problem could be looked at again.

Mr Hallam said that dog fouling in this area was still a big problem and the Ward Councillor said that she would take this up with the Neighbourhood Wardens.

The Chairman said that the Parish Council had taken this up with Erewash Borough Council who had undertaken extra patrols of the Recreation Grounds at the beginning of this year, but not found any significant problem. The request for an extra dog bin, even if this were purchased from Parish Council funds, had been turned down, since the Borough felt that it would be

in close proximity to a bin already on the Recreation Ground and they did not have the labour to empty more dog bins.

Councillor Carol Hart said that, once more, she had been promised that the replacement bus shelter on Derby Road, Stanley would be in place within three or four weeks. There had been problems with the manufacturers.

**158 APOLOGIES FOR ABSENCE**

None.

**159 MINUTES OF THE LAST MEETING**

Several of the newly elected Members raised points with regard to items covered on the last minutes, mainly concerning the War Memorial and the Parish Capital Grant application for floral displays in Stanley.

The Chairman said that a Working Party would be set up to look at the way forward with the work needed to the War Memorial and that, although the grant application had been agreed, no final decision had been made on the form and location of the floral decoration in Stanley. This had been proposed to compensate for the lack of hanging baskets due to the new safety regulations for lampposts imposed by Derbyshire County Council.

Councillor John Mazillius queried the purpose of this agenda item, which he felt was solely to approve the accuracy of the minutes, not to revisit the content. He also pointed out that only people who had attended the last meeting were really qualified to comment on their accuracy.

It was agreed that the Minutes of the meeting held on 24 April 2007 be accepted as a correct record and signed by the Chairman.

**160 DISCLOSURE OF INTERESTS**

Councillor Mike Cheetham declared a personal, but not prejudicial, interest in Item 12, Chairman's Allowance.

**161 CHAIRMAN'S ANNUAL REPORT**

The Chairman opened by saying that the past year had been successful and seen the completion of the major refurbishment of both play areas. He thanked Councillor Velma Harvey for her tireless efforts with this project.

New seats and litter bins had been installed and a new Litter Picker employed. He thanked Mick Robinson for his work in keeping both Recreation Grounds litter free.

Two trees had been planted on 3 August, by the Bishop of Derby, to commemorate HM Queen Elizabeth's 80<sup>th</sup> birthday. A message of appreciation had been received from Buckingham Palace.

Liaison with the police, in the form of PC Russ Crooks, had never been better. There are still problems with vehicles speeding through Stanley and further steps will be taken to try and improve this. Good relations had been fostered with both Derbyshire County Council and Erewash Borough Council and, closer to home, with the Village Hall Association.

Unfortunately there had been no hanging baskets in the Stanley area of the parish last year due to health and safety problems. Dog fouling remains a problem which is being looked at by both the Parish and Borough Councils.

Grants had been made to both churches in the parish and also the local Scout Group.

One item that had still not been achieved was the refurbishment of the War Memorial, but it was hoped that this would be a priority issue with the new Parish Council. The installation of a new lamppost at the top of the steps from Hurst Drive to Station Road, Stanley had made this blackspot much safer.

Two boundary walks, led by Mr Allan Derrett, had been very enjoyable, as had the annual band concert in July.

The Parish Council's finances were in a good sound condition, with over £14,000 in the bank at the end of the financial year. This has, in part, been due to putting Financial Regulations in place and adhering to them.

There are still problems to be tackled, including the ongoing saga with regard to the replacement bus shelter. The lack of facilities for the 13-18 year age group had still not been addressed, although it was possible that, in conjunction with the Youth Forum, the provision of a MUGA may be considered.

Final thanks were given to the retiring Clerk, Mrs Lynn Barton, for her two and a half years service and to the three organisations whose premises had been used for meetings, the Stanley Village Hall Association, the 10<sup>th</sup> Ilkeston Scout Group and All Saints Church.

## **162 COUNTY AND WARD COUNCILLORS' ANNUAL REPORTS**

The County Councillors report, which had been supplied to the Clerk, had been circulated to all Councillors with the agenda for this meeting. Councillor Hart said that the main problems continued to be the state of the roads and pavements, speeding traffic, lighting and, this year, there had been several queries about footpaths.

There had been a reduced speed limit imposed near the school in Stanley Common and Morley had been lucky enough to have two vehicle activated signs installed on the main road.

One of the most successful schemes promoted by the County Council continued to be the Gold Card for older residents and B Line for young people.

The Ward Councillor began her report by thanking the residents of the parish who had returned her as their representative on the Erewash Borough Council.

She then went on to comment on issues of the past year, beginning with the Parish Council's use of the Parish Capital Grant money and the need for a Parish Plan and community consultation.

Mention was made of the mini bus that the Eventide Luncheon Club, in conjunction with Common Care, were hoping to purchase and the £10,000 given to the Club by Derbyshire County Council.

#### **163 APPOINTMENT OF WORKING PARTIES AND REPRESENTATIVES ON OUTSIDE BODIES**

It was suggested that, since half of the new Parish Council had no background knowledge, the selection of most Working Parties and Representatives be delayed until there had been an Exempt Meeting of Councillors. This could be used as a training session on the basic documents, such as Standing Orders and Financial Regulations, that were the foundation of good local government. It could also be used to establish the areas of interest and strengths of all the Councillors and, thus, the most suitable candidates for each Working Party.

Since there was a need to conduct interviews for the new Parish Clerk before the next Parish Council meeting it was essential that a Personnel Working Party be formed. The members of this were agreed as Councillors Cheetham, Trueman and Wood. The Parish Clerk would attend in a purely advisory capacity and Councillor Harvey volunteered to greet the interviewees and look after them until the Interview Panel were ready.

It was also felt that the War Memorial Committee could be formed. The following Councillors wished to be included: Councillors Cheetham, Daws, Harvey, Marson and Trueman.

#### **164 TRAINING**

The Clerk had circulated details of several DALC training sessions that would be taking place over the next few months and the Chairman stressed how important it was that anyone who had not already been on these should attend. All costs would be paid by the Parish Council and anyone wishing to go should contact the Clerk, who would book places.

**165 CIVIC CALENDAR**

The Clerk had compiled a calendar of meetings based on the normal practise of meeting on the third Tuesday of each month. This was accepted, with the exception of the December meeting, which was brought forward to 4 December.

**166 CHAIRMAN'S ALLOWANCE**

The Chairman had already declared an interest in this item but it was felt that there was no reason for him to leave the meeting.

It was agreed by 8 votes to 2 that the amount remain the same as last year £400.

**167 CORRESPONDENCE RECEIVED**

From Erewash Borough Council:

1 - Planning

Applications -

Erection of rear conservatory 17 Belper Road, Stanley Common.

Permission granted –

33a The Crescent, Stanley Common

2. Approval of the final submission to the Parish Capital Fund.

3. Green Space Strategy and 6 week public consultation

From Derbyshire County Council

Rights of Way Minor Maintenance Scheme

From DALC

Mins of the Executive Committee 3 March

Circulars 10, 12 and 13

Letters of Thanks

*Received from St Andrews Church, All Saints Church and 10<sup>th</sup> Ilkeston Scouts for the amount of Parish Grant given.*

Mr Cedric Bloor. Thanking the Parish Council for his nomination to the Mayor's Award Scheme and saying how much he enjoyed the presentation ceremony.

E mail from Stanley Village School

Seeking permission to hold their Fun Run for Child Line on Friday 13 July

Note from the Litter Picker

Problem disposing of rubbish.

The Chairman said that 3 people had been nominated by the Parish Council for this years Mayors Award, including Mr Cedric Bloor who's letter was in the above list, and that a very good article on this and the community spirit in Stanley had been in the Ilkeston Advertiser. He congratulated all three of them.

Discussion took place on the problem highlighted by Mick Robinson of how to dispose of the litter he collected. Suggestions included asking Erewash Borough Council for an extra or larger dustbin. Councillor Bennett agreed to look into any costs and establish who would be responsible for the emptying.

**168 FINANCE — CHEQUES TO BE RAISED**

Cheque No		
400832	Abbey Tree Care	£ 117.50
400833	Abbey Paving	£ 2085.63
400834	Ilkeston Advertiser	£ 136.81
400835	Abbey Paving	£ 3113.75
400836	10 <sup>th</sup> Ilkeston Scouts	£ 30.00
400837	M Robinson	£ 102.49
400838	Staples	£ 33.15
400839	Cllr Harvey	£ 10.54
400840	Stanley Village Hall	£ 52.00

It was agreed that Councillor Trueman should replace Stephanie Jones as the third signatory for cheques.

# **Stanley & Stanley Common Parish Council**

## **MEETING HELD 19<sup>th</sup> June 2007**

Present: Councillors Alan Bennett, Brian Bunting, Mike Cheetham, Marissa Daws, Peter Marson, John Mazillius, Pat Trueman, Bob Wood and Beverley Wyld

Ward Councillor Gail Newman  
Georgina Halford– Parish Clerk

5 members of the public

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Col. Mike Cheetham (Chairman) in the Chair

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### **1 PUBLIC PARTICIPATION**

Mrs Pat Marshall congratulated the Chairman for his integrity in leading the rebuilding of the parish council after it was effectively placed in administration in 2003. He has always treated everyone with dignity and respect. The Council was left without viable administration, auditing or accounting systems and no effective reserves to work with. Much hard work and unnecessary expense has been incurred, to get the Council to where it is today, a professionally run and efficient organization with a healthy reserve. The former Clerk, Lynn Barton and Cllr. Bob Wood were to be congratulated on the part they played. Criticism that has been levelled at the former Council was totally unjustified.

The Council should be non-political and democratic. Everyone should vote and make decisions jointly. No one person should be allowed to make decisions in isolation about which they have no relevant experience.

Cllr. Hart was to be commended for the support she has given the Council throughout the very difficult last 3 years and her letters and that of parishioners in the Advertiser had helped to redress some of the unjust criticism levelled at the previous Council.

Cllr. Newman has made a recent complaint about a damaged ornamental flower display being dumped in her garden. The broken display was removed from Stanley Common 3-4 years ago. When asked at the time about its whereabouts Mr. Newman said it was at his premises and if the council wanted it back they must collect it. To her knowledge it had never been collected. Mrs. Marshall hoped that everyone would now work together united for the benefit of both villages.

The Chairman thanked Mrs. Marshall for her kind and supportive comments, stating it had been a good all round team effort.

Mrs. Stephanie Jones asked whether the rumours circulating round the village that a play area which could be used by skateboarders was true.

The Chairman stated that the Youth Forum had made a decision to allocate funds to this and an adjoining parish to improve facilities for teenagers. The proposal was for a hard play area and wall with goal outline on it and a basket ball net. It was not for a muga nor a skateboard facility. The Council expect a letter from the Forum whereupon it will consider the proposal and decide what action to take.

Mrs. Jones asked that the Council give thought to other ways of using any available money for such things as school trips or a trust for young people. The Chairman thanked Mrs Jones for the comments and said that Council will take them on board.

The Chairman read out a letter from Mr. Hallam, a parishioner, complaining about the attitude of Cllr. Harvey regarding the re installation of a cascade planter at Bulls Corner. Cllr. Harvey's attitude had offended Mr. Hallam who was to be commended for taking great pride, over many years, in maintaining the area around Bulls Corner. It always looked very tidy and clean and was a credit to Mr. Hallam.

The Chairman reminded all members of Council that they had a duty under the Codes of Conduct to be respectful and civil to members of the public and fellow Councillors.

**Resolved: The Chairman would write to Mr. Hallam informing him of the action taken.**

## **2 APOLOGIES FOR ABSENCE**

Councillor Velma Harvey  
County Councillor Carol Hart

## **3 MINUTES OF THE LAST MEETING**

It was agreed that the Minutes of the meeting held on 15<sup>th</sup> May 2007 be accepted as a correct record and signed by the Chairman.

## **4 DISCLOSURE OF INTERESTS**

None

## **5 ADOPTION OF THE ACCOUNTS YEAR ENDED 31<sup>ST</sup> MARCH**

All Councillors received the Clerks Report, the Receipts and Payments for the year ended 31<sup>st</sup> March 2007. These were accepted unanimously.

**Resolved: Clerk to ensure that documentation is sent to Internal Auditor for scrutiny before being submitted to the Audit Commission.**

**6 ADOPTION OF EXISTING FOUNDATION DOCUMENTS, FORMATION OF THE WORKING PARTIES AND ALLOCATION OF REPS TO OUTSIDE BODIES**

The meeting agreed unanimously to adopt the following foundation documents:

**The Local Authorities (Model Code of Conduct) Order 2007 (SI No 1159)  
Standing Orders**

**Finance Regulations**

**Equal Opportunities Statement**

**Grievance Procedure**

**Disciplinary Regulations**

**The following Strategic Plans for Standing Working Parties and Membership:**

**Business and Finance Planning: Lead:** Clerk and Cllrs John Mazillius and Bob Wood

**Parish Planning: Lead: Clerk Members to be decided**

**Sponsorship: Lead:** Clerk and Cllrs John Mazillius and Bob Wood

**Personnel and Development: Lead:** The Chairman, Cllrs Bob Wood and Pat Trueman

**Community Affairs: Stanley- Lead:** The Chairman and Cllrs Velma Harvey and Allan Bennett

Stanley Common- Cllrs Bob Wood and Pat Truman

**Press and Communications: Lead:** 'Cllr John Mazillius

**Community Safety: Stanley- Lead:** The Chairman and Cllrs Allan Bennett and Pete Marson

Stanley Common: Cllrs Bob Wood and Brian Bunting

**Recreation: Stanley:** Cllrs Velma Harvey and Allan Bennett, Paul Green (Co-opted) and Allan Derrett (Co-opted)

**Stanley Common** Cllrs Brian Bunting and Marissa Daws

The meeting unanimously approved to co-opt two members to the Recreation Working Party. Paul Green lives close to Stanley Recreation and could act as a Recreation Warden and Alan Derrett an avid walker could report on any issues concerning the Parish footpaths.

Bob Wood suggested for clarity that the Clerk should write to the individuals and agree and formalise what would be expected of them in each of the roles. This was agreed.

The Chair reminded the meeting that Co-opted Members are not a part of the Parish Council and therefore have no rights to vote on Parish matters. Paul Green was present at the meeting and agreed to be co-opted. Alan Derrett had already agreed to be co-opted.

**Planning applications** Stanley: Cllr Pete Marson Stanley  
Common: Cllr Bob Wood

**War Memorial:Lead:** The Chairman, Cllrs Pete Marson, Allan Bennett and Velma Harvey

**It was agreed the following Cllrs represent the Parish on outside Bodies**  
Stanley Village Hall Assoc - Cllr Pete Marson

Common Care – Cllrs Bob Wood and Pat Trueman

Crime Prevention Panel – Cllrs Marissa Daws and Pat Trueman

Youth Forum – Cllr Pete Marson and Cllr Cheetham

**Resolved: Clerk to agree terms of reference with Paul Green and Alan Derrett and report to future meeting. Clerk to inform outside bodies of representatives.**

## **7 INSURANCE RENEWAL**

Clerk advised that Derbyshire County Council required an increase in our Public Liability Insurance to £6 million. The seemingly excessive £10 million Employer Liability is the minimum cover provided by our Insurers Zurich. Meeting agreed to increase Public Liability upon renewal 13<sup>th</sup> July 2007. The Risk Assessment to be updated to show the change.

**Resolved: Clerk to inform the insurers.**

## **8 STATE OF DITCH - STANLEY COMMON RECREATION GROUND**

Cllr Brian Bunting reported the ongoing problem of the ditch; rubbish is frequently dumped, causing the area to flood. He felt that the Council should consider layering the hedge to help alleviate the problem.

Cllr Bob Wood suggested that the Parish Council needed professional advice to resolve the matter. A discussion then took place, it was agreed that the Stanley Common Working Party would seek professional advice from D.C.C. review all options and report back to Members with recommendations.

**Resolved: Cllrs Bunting and Daws to action.**

## **9 DISPOSAL OF RECREATION GROUND LITTER**

The disposal of unpleasant waste from the play areas and litter bins was causing a problem. A solution of a lockable wheelie bin had been suggested to be placed at each site for the use of the litter picker.

It was felt that additional litter bins were also required. The Chairman asked permission to seek and purchase second hand litter bins. This was agreed. The Chair said that he would encourage all Members of the Parish Council to challenge anyone seen littering.

**Resolved: Clerk to contact Erewash Borough Council regarding the provision and the emptying of lockable bins at both Stanley and Stanley Common Recreation Grounds and costs (if any) and report to future meeting.**

**Chairman to obtain second-hand litter bins.**

## **10 FLOWER BEDS AT STANLEY**

Cllr Pete Marson thought that from the map of the proposed sites for the placement of the flower beds was unclear. The Chairman confirmed that precise measurements had not been made. The Chair advised that permissions were being sort from DCC and that the planters would not be in place this year as the planting season was over. Cllr Marson suggested placing a planter at the corner of Coronation Road.

**Resolved: It was agreed that Cllr Marson liaise with Clerk to type up proposal for consideration at a future meeting.**

## **11 SEATS AT STANLEY AND STANLEY COMMON**

This item was linked with the provision of a new seat at Stanley Common Recreation Ground.

The seat at the old Bridge Inn had been vandalised and the stanchions had corroded through. A seat on Morley Lane also needed to be replaced. The provision of one new seat at Stanley Common had already received Council approval and EBC grant approved. The meeting reaffirmed approval to purchase and install the seat at Stanley Common (a quote has been sought) and to fit appropriate wooden comfort boarding on the existing seat in the play area.

Cllr Bob Wood suggested that the seats at Stanley should be of a design befitting the character of the area. The permission of D.C.C. was required regarding the replacement seat at the old Bridge Inn. It was not clear who owned the land on which the seat at Morley Lane was sited. The meeting agreed to the purchase of the seats for Stanley.

**Resolved: Clerk to contact Land Registry re Morley Lane site and to Investigate seat designs and costs for seats at Stanley and liaise with Chairman re designs, installation and purchase.**

**Cllr. Wood to pursue seat issues at Stanley Common**

## **12 FORMAL OPENING OF PLAY AREAS**

Councillors agreed that council had something to be proud of in the refurbishment of the play areas. It was recognised by the council as long ago as 2001 that play equipment at Stanley was getting worn and needed replacing. The facilities in both villages were well used and respected by parishioners of all ages. In a recent independent quality survey both play areas were now judged to be of high quality. Thanks to the support of Cllr. Hart grant money had been made available from EBC to enable the much needed refurbishment work to be carried out. Many complimentary remarks have been made by parishioners of all ages. Council agreed that as the work was now finally completed an official opening was appropriate. The Chairman asked for nominations to perform the ceremony. It was agreed that Cllr. Newman should be invited to open Stanley and Cllr. Hart to open Stanley Common on the same Friday evening at 6.30pm and 6.45pm. in August. Date to be arranged by the Clerk.

**Resolved: Clerk to agree date with Chairman and send invitations to Cllrs. Newman and Hart and the Mayor. Then arrange publicity on parish notice boards and the press.**

## **13 ARRANGEMENTS FOR BAND CONCERT**

A band concert had been arranged for Sun 8<sup>th</sup> July at Stanley Common. Cllr. Trueman volunteered to provide 50 seats, 2 gazebos and crockery from the Eventide Hall. Access to the changing rooms will be required and a wet weather alternative venue. A decision will need to be made on the venue by midday so that people can be notified. Expenditure up to £50 was approved for refreshments.

Resolved: Clerk to contact Mr. Cross re. access to changing rooms.  
Cllr. Trueman to arrange provision of chairs etc. from Eventide Hall.  
Cllr. Wyld to purchase refreshments.

Cllr. Bunting to contact Rev. Simon re. Use of Church if inclement weather.  
Chairman to arrange transportation of chairs etc.

## **14 CONDITION OF FOOTPATH-AUBURN CLOSE**

It was reported that the footpath was almost impassable due to over grown undergrowth and hedging. Ownership had been a contentious issue for years. Council agreed to meet the expenditure of clearing the footpath and to make further enquiries to establish ownership.

**Resolved: Clerk to arrange a quote from Countrywide, present contractors for the recreation grounds to clear the path and remove waste and to write to the Land Registry to try and establish ownership.**

## **15 CORRESPONDENCE RECEIVED SINCE LAST MEETING**

## **Letters from Erewash Borough Council**

### **15.1 Planning applications –**

5 Derby Rd, Stanley – Formation of rear dormer

238a Belper Rd, Stanley Common – Conversion of barn to create one dwelling

**Resolved: The Parish Council had no objection to the application**

Permission granted –

7 Derby Rd , Stanley – Single storey extensions to front, side and rear

8 The Brick Yard, Stanley Common — Erection of part two-storey, part single-storey rear extension

Permission Refused –

Valley Cottage, Common Lane, Stanley Common – Construction of replacement garage and stable block to include alterations and the raising of the roof line

Appeals –

12 The Brick Yard, Stanley Common – Erection of one pair of semi-detached dwellings

### **15.2 Parish Fund Grant – variation approved**

**15.3 Invitation to Play Consultation Event 14th Jun 2007 – Bob Wood to Attend and report to Committee**

**15.4 Commoners Lot Stanley Common – Reply to Clerks letter as the result of a complaint in Public Participation about dog fouling - Erewash to add the site to their schedule of regular inspections by Neighbourhood Warden**

**15.5 Ilkeston Town Centre Master plan Preferred Options Report – Consultation commencing Monday 4<sup>th</sup> June 2007**

**15.6 Erewash in Bloom Competition – Posters and Flyers to be distributed**

## **Letters from Derbyshire County Council**

**15.7 Derbyshire Directory News – Confirm our inclusion in the Directory**

**15.8 Details of DCC youth Service and developments regarding the strategy Every Child Matters**

## **Letters from DALC**

**15.9 Representation on Erewash Standards Committee – Copy already with Councillors**

Circular 14/2007 Election Of Executive Committee

**15.10** Letter from Stanley Village Community Association

Notification of Rent Increase from 1<sup>st</sup> July 2007 to £9 per hour due to increase in gas and electric charges. Cllrs agreed to accept increase for use of Village Hall.

Resolved: Clerk to write to Stanley Village Community Association to confirm agreement of increase

**15.11** Letter from Park Hall Designs

Parish Council Web Site — This company already deals with 3 Parish websites in Erewash. A discussion took place on the possibilities of a Parish website. Cllrs appreciated that not everyone had a computer and any website would be subject to a trial period to measure its effectiveness.

**Resolved: Cllrs Wood and Marzillius to lead a working party and report back to Council on the viability of a Parish Website**

**15.12** Letter from Parish Dog Warden Services

Dog Fouling Enforcement Services

**Resolved: No action to be taken**

**15.13** Letter from the Royal British Legion

W5795 Wellington Bomber Annual Memorial Service 12<sup>th</sup> July 2007  
Councillors fully supported honouring those who gave their life during the War defending this country. Some Cllrs however expressed their concern that a memorial service should be held exclusively for the airman who so tragically died in the bomber crash at Stanley. Remembrance Sunday was established specifically for the people of this Country and those across the world to honour all those who gave their lives in the two World Wars defending this Country and on active service elsewhere. The establishing of an exclusive memorial service has been seen by many as being selective and almost disrespectful of the local people who also gave their lives and are properly honoured on Remembrance Sunday.

On the matter of sending a Parish Representative to the Service a vote took place, four Cllrs were in favour, three against and there were two abstentions. It was agreed that Cllr Pat Trueman attend on behalf of the Parish Council. Approval was also given to purchase a Poppy Wreath

**Resolved: Clerk to write to The Royal British Legion to confirm Cllr Trueman's attendance at the Service and to order a Poppy Wreath.**

## 16 CORRESPONDENCE AND INVOICES RECEIVED SINCE AGENDA

### 16.1 LETTER FROM DERBYSHIRE COUNTY COUNCIL Relating to the placing of Non-Smoking signs in bus shelters.

The letter states that the parish council is the owner, who is responsible for bus shelters that may come into the enclosed category and responsible for displaying Non-Smoking notices in 'enclosed' type shelters.

**Resolved: This Parish Council is not responsible for any type of bus shelter.**

**Clerk to inform D.C.C. accordingly and that it is their responsibility to ensure the appropriate signs are displayed.**

### 16.2 STANLEY VILLAGE PRE-SCHOOL

Requesting permission to use the recreation ground on date to be fixed in July.

**Resolved: Approved. Clerk to inform Pre-School.**

### 16.3 STANLEY VILLAGE COMMUNITY ASSOC

Request for permission to use Recreation Ground for Annual Gala 30<sup>th</sup> June.

**Resolved: Approved subject to usual conditions. Clerk to inform Secretary.**

### 16.4 Mr. M.ROBINSON-LITTER PICKER

Request to increase weekly cost from £25 to £30.

**Resolved: Mr. Robinsons responsibilities now extend beyond litter picking to general maintenance of the play areas. He performs his duties conscientiously and to a high standard. The increase amounts to £260 per annum. (£2.50 per Recreation Ground)**

**Approved subject to Mr. Robinson entering into a 12 month reviewable contractual agreement. Clerk to write to Mr. Robinson expressing council's appreciation for the high standard of work he undertakes and seeking his approval to enter into a 12 month reviewable contract.**

### 16.5 LETTERS DATED 11.6.07 FROM Mr. T.HALL

5 letters on following subjects:

#### 16.5.1 PARISH PLANS FOR A MUGA

The council has not yet received a letter from the Youth Partnership Forum. When it does the item will be placed on the agenda and council will decide whether or not it supports the proposal and if so how best to proceed.

The laminated example of a games area was provided free of charge by a company to the Youth Partnership Forum during considerations as to how recreational facilities for teenagers might be improved. Cllr. Harvey is Chairman of the Forum and as the company had dealt with her during the refurbishment of the play areas mistakenly assumed the plans were for the Parish Council when in fact they were not.

#### **16.5.2 PARISH COUNCIL MINUTES AND COMPREHENSIVE REPORTS**

**Resolved; That the issues raised be referred to a Working Party, Cllr's Wood and Mazillius for a review and report to a future meeting on how the publication financial issues, council minutes and decisions including, the establishment of a Parish Council Web Page and costing, can be improved.**

#### **16.5.3 STANLEY VILLAGE TRAFFIC CALMING PROPOSAL**

**Resolved: That this proposal should be circulated to those residents who are most likely to be affected on Station Road, Hurst Drive and the bottom end of Coronation Road for their views and comments. Resident's views and comments will then be submitted to the Highways Authority of the Derbyshire County Council for its comments on the proposal on receipt of which the parish council will consider its position.**

#### **16.5.4 PARISH COMPREHENSIVE REPORT**

**Resolved: A further Annual Report on the work of the Parish Council will be produced in the autumn when the newly elected council has had the opportunity to establish itself and formulate its future plans. This will include consideration being given to the formulation of a Parish Plan once the cost and other implications have been given full consideration.**

**It was further resolved that the Clerk write to Mr.T.Hall informing him of the councils resolutions on the matters raised.**

#### **17 FINANCE - CHEQUES TO BE RAISED**

Cheque No

400841	Staples	£15.98
400842	Petty Cash	£100.00
400843	Helping Hands	£41.08
400844	DALC Training	£20.00
400845	M Robinson Litter Pick	£106.90
400845	Cllr Cheetham Chairs Allowance	£100.00
400846	L Barton Telephone Expenses	£11.90
400848	The RBL Poppy Appeal	£40.00

All cheques were agreed for payment

**18** **DATE OF THE NEXT MEETING**

The next meeting will take place at 7pm 17<sup>th</sup> July in the Scout Hut Stanley Common.

The meeting closed at 9.30pm

# **Stanley & Stanley Common Parish Council**

## **MEETING HELD 17<sup>th</sup> July 2007**

**Present:** Councillors Brian Bunting, Mike Cheetham, Velma Harvey, Peter Marson, John Mazillius, Bob Wood and Beverley Wyld

County Councillor Carol Hart Ward  
Councillor Gail Newman Georgina  
Halford— Parish Clerk

5 members of the public

—————  
Col. Mike Cheetham (Chairman) in the Chair  
—————

### **1 PUBLIC PARTICIPATION**

The Ward Councillor reported that the damaged Bus Shelter in Stanley was to be replaced by Environmental Services within the next month. The Chair confirmed that the damaged kick board on the Coronation Rd Stanley bus stop would also be replaced.

### **2 APOLOGIES FOR ABSENCE**

Councillors: Alan Bennett, Marissa Daws and Pat Trueman

### **3 MINUTES OF THE LAST MEETING**

The Ward Councillor stated that she had not received a copy of the un-adopted minutes. The Chair reiterated that it was not practice of this Council to circulate un-adopted minutes prior to them being ratified by Council.

It was agreed that the Minutes of the meeting held on 19<sup>th</sup> June 2007 be accepted as a correct record and signed by the Chairman.

### **4 DISCLOSURE OF INTERESTS**

None

### **5 MATTER ARISING FROM PREVIOUS MINUTES**

## **5.1 BAND CONCERT**

Councillors reported that the Band Concert was well attended by over 60 people.

All Cllrs involved in the arrangements and other helpers thanked.

**Resolved: Clerk to send letters of thanks to Gill Rhodes and Debra Bennett for their help. Clerk to advise EBC that if wet, any future concerts will be held in Church**

## **5.2 THE STATE OF THE DITCH AND DRAINAGE STANLEY COMMON RECREATION GROUND**

Pugh-Lewis had inspected the site and advised placing a drain in the ditch and filling it in with aggregate and some additional drains near bottom entrance to the play area. Cost £3,600 plus reclaimable VAT. A full report is on file.

**Resolved: To waive Financial Regs on tendering as Pugh Lewis was a County Council preferred Contractor and they had carried out satisfactory work for the Parish in the past.**

**To accept estimate and Clerk to order work.**

**The Ward Councillor to check if Pugh Lewis is a preferred contractor of Erewash Borough Council.**

**Note reply: EBC do not have a preferred drainage specialist list**

## **5.3 EREWASH PLAY STRATEGY**

Cllr. Wood has attended two Working Party Meetings in the past 6 months when Strategic Play Policies and Priorities have been developed for the Borough as a whole. The latest consultation paper has been reviewed by Cllr. Wood who is satisfied that it covers all the necessary areas with the exception of not mentioning consultations with parents. This has been fed back to the co-ordinator. If anyone wishes to see the proposed actions and priorities, which runs into 9 pages, the Clerk has a copy.

**Resolved: There is nothing immediately relevant to the parish at this stage.**

## **6 ADOPTION OF UPDATED FINANCIAL RISK ASSESSMENT 2007/2008**

Clerk reported that she was awaiting information from the Council's Internal Auditor regarding the calculation of the Fidelity Guarantee.

**Resolved: Clerk to bring assessment for consideration to the next meeting**

**7 INTERNAL AUDITORS REPORT**

Councillors were pleased with the report and congratulated Former Clerk Lynn Barton for her financial prudence.

**Resolved: That new Internal Audit requirements for 2007/2008 be taken to the Finance Working party for review**

**8 WORKING PARTY PROGRESS REPORT ON COMMUNICATION OF PARISH BUSINESS**

A discussion took place on the comprehensive report.

**Resolved: The Council endorsed the findings of the report. The policy of not publishing un-adopted minutes would continue.**

**That Council approved the expenditure to engage Park Hall Designs to develop a Parish Web Site as soon as possible. Single tender is within Financial Regulations.**

**That copies of adopted minutes continue to be placed in the village post offices for the time being and access by parishioners monitored.**

**That the Clerk prepares a brief summary of important decisions and arranges for it to be placed on parish notice boards within 7 working days of the monthly meeting.**

**That a further Annual Report be produced in the autumn on the work of the council, hand delivered to every household and placed on the web site if in being.**

**That the Working Party is given authority to proceed, consulting and keeping Council informed at key stages of development**

**That this policy be reviewed at 6 months and 9 months from the web site going live.**

**9 MANAGEMENT OF FOOTBALL PITCHES FOR NEW SEASON**

**A discussion took place on the state of the pitches in light of the recent prolonged heavy rain. There was a review of match fees.**

**Resolved: Clerk to write to Football Team Secretaries to advise them not to play any team matches or train between now and the commencement of league games, to allow the pitches to recover. To also inform the teams that Council has decided to contain additional costs within its**

budget so there will be no increase in the present hire fee for this coming season.

#### **10 SUMMARY OF TRAFFIC CONSULTATION –STANLEY**

71 Households received consultation documents. The Clerk received 16 replies. 1 in favour of the proposal. There were 15 objections. Some good new suggestions to improve traffic calming were made.

**Resolved: The Clerk write to the respondents and Mr Hall to inform them that the Council did not support the traffic calming proposal as a result of consultation.**

**The consultation document be passed to the Stanley and Stanley Commons Community Safety Working Party to consider new suggestions and report recommendations back to Council.**

#### **11 DISPOSAL OF LITTER COLLECTED FROM RECREATION GROUNDS**

**Resolved: that Clerk contact EBC and request a 660 litre lockable plastic four wheeled bin to be sited at Stanley Recreation Ground at the cost of a Fortnightly collection charge of £7.30 (to be paid quarterly in advance). Clerk to purchase a chain and combination lock to secure bin in situ and advise EBC of the lock combination number.**

#### **12 SEATS AT STANLEY AND STANLEY COMMON**

**Resolved: Clerk to order 3 seats of same design (011 with additional fixings) at the cost of £225.00 each plus delivery from Macemainamstad. The cost of the one seat at Stanley Common to be met by EBC grants, the remaining seats to be situated on Derby Rd and Morley Lane Stanley. Purchase of the 2 seats within parameters of Financial Regulations. Clerk to inform DCC that seats are to be replaced.**

#### **13 FLOWER BEDS IN STANLEY**

Councillor Marson's proposal was discussed.

**Resolved: Council agreed that the planting proposal be reviewed having regard to DCC permissions and recommendations and plan for a new pavement at the corner of Coronation Rd/Station Rd to be sent to DCC**

#### **14 FOOTPATH-AUBURN CLOSE STANLEY COMMON**

A Councillor reported that Countrywide had carried out hedge and grass cutting but they were hindered by an over grown hedge and tree from adjacent properties on Crown Hill Way.

**Resolved: Clerk to write to the owner of 10 Crown Hill Way and request the hedge be trimmed and the owner of 12 Crown Hill Way to ask for the overhanging tree to be lopped.**

## **15 UPDATE ON FORMAL OPENING OF PLAY AREAS**

Clerk informed the meeting that Cllr Hart and Cllr Newman had both agreed to open the play grounds on Friday 24<sup>th</sup> August 2007 at 7.00 pm Stanley Common, 7.30 pm Stanley. The Stanley Village Hall had been booked for refreshments, reasonable expenditure approved for purchase of same.

**Resolved; Cllr Mazillius to prepare and circulate press release. Clerk to invite Rev Simon White, Rev T de Boltz, The New Curate, Mr H Marshall, Mrs S Jones, Mrs D Beighton, Mr S Kitchener, Ms D Clarke, Lynn Barton, Jim Whitton, Representatives of local Pre schools and Eventide Hall. Posters of event to be placed on parish boards.**

## **16 CORRESPONDENCE RECEIVED**

### **16.1 Letters from Erewash Borough Council**

Planning applications:

139 Belper Rd Land Adjacent, Stanley Common – erection of Detached Dormer Bungalow

**Resolved: Council to object to proposals. Referred to Planning Working Party.**

**Note: Dealt with by Cllr Wood**

17 Belper Rd Stanley Common - erection of rear conservatory

**Resolved : The Parish Council had no objection to application.**

Permission Refused:

5 Derby Rd Stanley - Formation of rear dormer

**16.2** Consultation on Amendments to Model of Code of Conduct for Local Authority Members. Please request 31 page document from Clerk

**16.3.** Report of the Monitoring Officer Review of Code of Conduct and the New Ethical Framework. Copy with Clerk

**16.4** EBC Annual Statement of Accounts. Copy with Clerk

**16.5** Minutes of EBC Ordinary Meeting 28<sup>th</sup> June and Planning Meeting 24<sup>th</sup> May 2007. Copy with Clerk

**16.6** Best Value Performance Plan 2007-2008. Copy with Clerk

**16.7** Invitation to Erewash Heritage Forum. Copy of minutes with Clerk

## **16.8 Results of Retail Needs Study**

### **16.9 Letters from DALC**

1. Voting Form for 2 vacancies on EBC's Standards Committee  
**Resolved: Council nominated Francis P Farmer and Jennifer Bartlett**
2. Voting form for Executive Committee Election  
**Resolved : Council nominated John Fildes and Margaret Orchard**
3. Circular 17/2007 General

### **16.10 Letter from 10<sup>th</sup> Ilkeston Scout Group**

Notification of Rent Increase from 1<sup>st</sup> July 2007.

**Resolved: Council accepted increase from £5.00 to £6.00 per hour from the 1<sup>st</sup> July 2007**

### **16.11 Letter from West Hallam Well Dressing**

A request to borrow the crowd control barriers for the 14<sup>th</sup> July- Clerk agreed, already responded

### **16.12 Letters from Mrs Ann Hall**

#### **1. Facilities 13-17 Year Olds**

Chair reported that there were a lot of initiatives to help children being cascaded from central government. The Teen seat at Stanley had been an initiative of Erewash Ground Work Trust. Cllr Newman reported that the Common Care Forum was in process of writing to Parish regarding facilities for young people in the area.

**Resolved: Parish to await contact from Common Care. Clerk to write to Mrs Hall advising her of the current situation**

#### **2. Floral Displays**

**Resolved: dealt with in Agenda item 13. Clerk to write and update Mrs Hall**

#### **3. Clarity of Communication**

Council accepted there were difficulties with acoustics at Stanley Village Hall.

**Resolved: To switch on Hall's loop system at next meeting in an attempt to improve situation. Cllr Mazillius to consider experiment with P.A. system. Clerk to write to Mrs Hall.**

## **17 CORRESPONDENCE RECEIVED SINCE THE AGENDA**

### **17.1 Letters from Erewash Borough Council**

1. Permission Refused — 12 Common Lane Stanley Common — Erection of a detached Two Storey Dwelling
2. Draft Long Eaton Conservation Areas Plan
3. Extra ordinary Council 19<sup>th</sup> July Victoria Park Leisure Centre Asset Management. (Copy of Agenda and Report with Clerk)

### **17.2 Letter from DCC**

Re: permissions for Planting Proposals. 10 page document of Utility contacts with Clerk

### **17.3 Letters from DALC**

1. Circular 16/2007 CCTV, New Minimum Wage, Copy of 6 page circular with Clerk
2. Circular 17/2007 No Smoking, Copy with Clerk
3. Circular 18/2007 not yet received
4. Circular 19/2007 Flood Recovery Fund and Clerk Vacancies. Copy available from Clerk

### **17.4 Letter from Premier 1 Ltd**

Marketing Hanging Baskets and Floral display service  
**Resolved: No action required, information kept on file**

### **17.5 Letter from West Hallam Hawks Under 11's Football Team**

**Resolved: Clerk to write to fixtures secretary re new seasons requirements.**

### **17.6 Letters from Terry Hall**

1.Letter of Complaint re Data Protection Act  
**Resolved: Clerk has already written to Information Commissioners Office following Mr Hall's complaint.**

2.Letter re: Traffic Calming

**18 FINANCE - CHEQUES TO BE RAISED**

<u>Void (Cho. no. 400849)</u> Clerical Error	£0.00
<u>Zurich Insurance Company (Cho. no. 400850)</u> Annual Insurance	£832.25
<u>Lynn Barton (Chq. no. 4008511)</u> Gratuity and Holiday Pay	£425.00
<u>G Halford (Chq. no. 4008521)</u> Clerks June Pay and Mileage Expenses	£470.66
<u>M Robinson (Chq.no.400853)</u> Litter Picking Jun/Jul	£122.69
<u>B Woodcock (Chq.no.400854)</u> Internal Audit Fees	£131.56
<u>Remco Ltd (Chq.no.400854)</u> Osram Lighting	£215.30

All cheques were agreed for payment

**19 DATE OF THE NEXT MEETING**

The next meeting will take place at 7pm 21st August 2007 in Stanley Village Hall  
Stanley

The meeting closed at 9.30pm

# **Stanley & Stanley Common Parish Council**

## **MEETING HELD 21<sup>st</sup> August 2007**

Present: Councillors Alan Bennett, Brian Bunting, Mike Cheetham, Marissa Daws, Velma Harvey, Peter Marson, Pat Trueman, Bob Wood and Beverley Wyld

Co-opted members Alan Derrett and Paul Green  
County Councillor Carol Hart  
Georgina Halford– Parish Clerk

5 members of the public

—————  
Col. Mike Cheetham (Chairman) in the Chair  
—————

### **1 PUBLIC PARTICIPATION**

A Parishioner advised the Council that he felt the gate at Stanley Recreation Ground should be locked over night to stop intruders and help preserve the Village Hall and the Parishes storage container. Chair stated Council was aware of the issue and it was under consideration to find an appropriate solution.

Concern was raised regarding the overgrown hedge at the T junction in Stanley. Cllr Hart stated that she had already emailed Derbyshire County Council about the matter and would contact them again.

### **2 APOLOGIES FOR ABSENCE**

Councillors: John Mazillius and Ward Councillor Gail Newman

### **3 MINUTES OF THE LAST MEETING**

Item 13 be changed to reviewed not approved.  
It was agreed that the Minutes of the meeting held on 17<sup>th</sup> July 2007 be accepted as a correct record and signed by the Chairman.

### **4 DISCLOSURE OF INTERESTS**

None

**5 FINALISE ARRANGEMENTS FOR OPENING OF PLAY AREAS**

The Clerk confirmed that invites had been sent out.

**Resolved: Clerk to shop for refreshments and to do press release. Cllr Harvey to take photos of the opening.**

**6 IMPROVEMENT OF DRAINAGE STANLEY COMMON RECREATION GROUND**

**Resolved: Clerk confirmed that the order for drainage works had been placed with Pugh Lewis on the 7<sup>th</sup> August 2007 at the cost of £3,600 plus VAT**

**7 FENCING AND PATHWAY FOR STANLEY COMMON PLAY AREA**

Cllrs were made aware of the inadequacies of the current safety barrier. The parish has found it difficult to get a reputable company to quote for the works required. The cost of the works would be mostly offset by a Parish Capital Fund of £1800 some £500 required from Parish Funds.

**Resolved: To accept the single quote from Wicksteed for the supply and installation of fencing and a pathway at the cost of £2,333 plus VAT. Clerk to place order. One councillor abstained.**

**8 SUMMARY OF INCOME AND EXPENDITURE SINCE 01.04.07**

**Resolved: Council accepted Clerks report**

**9 FOOTBALL TEAMS FOR NEW SEASON**

**Resolved: Permission given to all five youth teams for new season. To maintain the ban on practice and friendly matches prior to commencement of season, in order for the pitches to recover. Clerk to contact Countrywide Grounds Maintenance to request weeding and feeding of pitches and the play areas and attention to goal mouths. Chair requested for exempt meeting of Council agreed to discuss football situation at Stanley Common. Date to be fixed.**

**10 SURVEY OF PARISH FOOTPATHS AND STILES**

**Resolved: Co-opted member Alan Derrett to undertake survey. To report on condition of walkways, impeding hedges, condition and height of stiles. Clerk to contact Derbyshire County Council regarding paths**

highlighted in Mr Derrett's report. Clerk to clarify who is responsible for strimming of nettles on appropriate parts of footpaths which are not on privately owned land.

As part of Erewash Borough Council's Walking Festival Mr Derrett is to lead a walk from the White Hart Stanley, on the 21<sup>st</sup> September 11.30a.m Approx 4 miles. Councillors were encouraged to support.

**11 HEDGE CUTTING AND MAINTENANCE OF PUBLIC RIGHTS OF WAY**

**Resolved:** Clerk has received response from EBC regarding ownership of no's 10 and 12 Crownhill Way Stanley Common and will write and request that the tree and hedge be cut that are impeding footpath to Auburn Close.

**12 REQUEST FOR WAR MEMORIAL WORKING PARTY MEETING**

**Resolved:** Chair to organise meeting after the 8<sup>th</sup> September 2007

**13 REVIEW OF FLOWER PLANTERS IN STANLEY**

Clerk reported that the Capital Grant of £1,700 allocated by EBC must be allocated to approved project prior to the end of this financial year.

**Resolved:** Working Party, Cllrs Harvey, Marson and Wyld to review planters and report recommendations back to Council.

**14 STANLEY COMMON CARE COMMUNITY SURVEY**

Results of Common Care survey presented to Council. Acknowledged that there had been a disappointing response from only 49 residents. Chair thanked Cllrs Wood and Truman for representing the Parish at Common Care.

**Resolved:** Report to be used as information, the Parish would support where possible.

**15 DALC TRAINING**

**Resolved:** Clerk to send applications to Councillors Trueman, Marson and Wyld re forthcoming New Councillor training on the 3<sup>rd</sup> November 2007.

**16 CORRESPONDENCE RECEIVED SINCE LAST MEETING**

**16.1 Letters from Erewash Borough Council**

1. Planning applications –  
64 Belper Rd Stanley Common – erection of rear conservatory

324 Belper Road Stanley Common - erection of rear window and loft conversion

161 Belper Rd Stanley Common – Erection of Rear Conservatory.

**Resolved: The Parish Council had no objection to applications**

2. Planning Committee minutes held 27<sup>th</sup> June 2007 (on file with Clerk)

3. Newly appointed Tree Officer (Information Only)

4. Training for Clerks on the Code of Conduct (Clerk booked to attend Wed 26<sup>th</sup> September 2007)

5. List of August meetings (copy with Clerk)

**16.2 Letters from Derbyshire County Council**

1. Consent re: cultivation of Highway Land – Junction of Station Road and Coronation Road Stanley. Copy to New Working Party

2. Proposed Amendments to 7.5 tonne limit Station Rd Railway Bridge West Hallam. Supported, location outside of Parish Boundary

3. Excellence in the Community Awards 2007 ( nominations required by 31<sup>st</sup> Aug) No nominations proposed

**16.3 Letters from DALC**

1. Circular 18/2007 Clerks Training Courses CiLCA , Internal and District Audit and Bursary Fund

2. Circular 20/2007 Revenues and Customs advice half day workshops – paying employees, SSP, Calculating NI

3. Circular 21/2007 General Effective Consultation: Asking the right Questions asking the right people, listening to the answers.

4. Circular 22/2007 Councillor Training Winter 2007 (Councillors to Book Courses through Clerk)

5. Circular 23/2007 General Circular. Rights of Way Guide £29.95. Parish Plan Grant Scheme – Act quickly current scheme not available beyond April 2008

6. Circular 24/2007 Nomination of DALC President 2007-2008 (Nominations required by 24<sup>th</sup> Aug 2008) **No nominations made**

**16.4** Letter from East Midlands Airport  
First environment and community report. (Copy with Clerk)

**16.5** Letter from SaBRE  
Support for Reserve Forces and Employers in the East Midlands (Copy with Clerk)

**16.6** Letter from Mr Henry Shaw  
Planning application 139 Belper Rd Stanley Common, thanking council for support given to objections.

**Resolved: To cut down on paper work Clerk to receive items for agenda 10 days before the date of the next Parish meeting. Correspondence received after the deadline will be considered at the following months meeting. Unless urgent, Standing Orders will apply to payment of accounts**

**17** **FINANCE CHEQUES FOR PAYMENT**

<b><u>Void (Chq. no. 400856)</u></b> Clerical Error	£0.00
<b><u>The Royal British Legion (Chq. no. 400857)</u></b> Wreath	£20.00
<b><u>Georgina Halford (Chq. no. 400858)</u></b> Petty Cash	£100.00
<b><u>Countrywide Grounds Maintenance (Chq. no. 400859)</u></b> Grounds maintenance for May/ June and July	£1129.02
<b><u>Countrywide Grounds Maintenance (Chq.no.400860)</u></b> Strim and Spray Auburn Close	£117.50
<b><u>Georgina Halford (Chq.no.400861)</u></b> Back up Computer Hard Drive	£59.99
<b><u>Overenge Services (Chq.no.400862)</u></b> Hedge Cutting	£150.00
<b><u>M Robinson (Chq.no. 400863)</u></b> Litter Picking and refurbishment of Parish Seat	£210.97

**Erewash Borough Council (Cheque No 400864)**

Sponsorship of 11 Floral baskets

£555.78

**Malcolm Lane & Son Ltd (Cheque No 400865)**

Supply and delivery of 2 Notice Boards

£1592.13

**DALC (Cheque No 400866)**

Accounts and Audit Regulation Training Course

£15.00

**Resolved: All cheques were approved for payment**

**18 DATE OF THE NEXT MEETING**

The next meeting will take place at 7pm 18<sup>th</sup> September 2007 in Scout Hut the Crescent Stanley Common.

The meeting closed at 9.30pm

# **Stanley & Stanley Common Parish Council**

## **MEETING HELD 18<sup>th</sup> SEPTEMBER 2007**

Present: Councillors Alan Bennett, Brian Bunting, Mike Cheetham, Velma Harvey, Peter Marson, John Mazillius and Pat Trueman

Co-opted members Alan Derrett and Paul Green  
County Councillor Carol Hart  
Georgina Halford– Parish Clerk

1 member of the public

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Col. Mike Cheetham (Chairman) in the Chair

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### **1 PUBLIC PARTICIPATION**

Mr Terry Hall stated that since 1998 he had scrubbed Stanley's War Memorial prior to Remembrance Sunday. He advised the Council that he was no longer in a position to undertake the cleaning and requested that it be cleaned prior to the 11<sup>th</sup> November. The Chair stated that the process was in hand.

Mr Hall requested that the following statement be recorded in the minutes of the meeting. He went on to read the following: I have observed over the last three months that the West Hallam parish Council un-adopted minutes are released on the Internet to be available to parishioners within seven days prior to the due date of the monthly meeting of the Parish Council. I feel this is a wonderful example they are set of keeping Parishioners informed and I applaud Carol Hart as Chair for such open and honest management of the Parish Council. I would request this laudable policy be seriously considered by Stanley and Stanley Common Parish Council sub committee discussing the possibility of a web site.

Cllr Hart stated that she was not aware this was the case and if in fact this was happening, it was a mistake. The Chair advised Mr Hall that he had already responded to this matter on a number of occasions, stating the Council did not publish un-adopted minutes. The Council do publish the minutes within 72 hours of being adopted (within the two village Post Offices), that bullet points are made in the Parish Magazine, that a synopsis of the decisions is soon to be posted on the village notice boards each month and that the minutes will be available on line when the website goes live later in the year.

## **2 APOLOGIES FOR ABSENCE**

Councillors: MARRISA DAWES, BEV WYLD, BOB WOOD and Ward Councillor Gail Newman

## **3 MINUTES OF THE LAST MEETING**

It was agreed that the Minutes of the meeting held on 21<sup>st</sup> August 2007 be accepted as a correct record and signed by the Chairman.

**Resolved: Clerk to chase Pugh Lewis regarding start date of drainage works on Stanley Common Recreation Ground. Clerk also to contact parents to seek permission to publish photographs taken at the opening of the Play Areas.**

## **4 DISCLOSURE OF INTERESTS**

None

## **5 PARISH PLAN**

The Chair advised the Council that the presentation by Joe Dugdale from the Derbyshire Rural Community Council had been extremely good. The emphasis of any plan should be community driven with the Parish only acting as a conduit to enable project groups to apply for funding. Cllr Hart stated that West Hallam Parish Council had taken a slightly different route. They had paid Ground Work Erewash around £4000 to consult on their behalf. As a result of the consultation, a Parish Plan was shaped and it gave weight to funding bids to external bodies. A discussion took place on the benefits and the costs (particularly in time) of implementing a plan.

**Resolved: Test the water on Community interest. Cllr Mazillius to produce a poster campaign inviting volunteer Parishioners to become a facilitator/administrator of a Parish Plan Steering Group. Cllr Marson agreed that he would represent the Parish if a steering group were formed. The Clerk to contact Groundwork Erewash about their consultative role.**

## **6 ANNUAL REPORT**

**Resolved: The report is currently at the printers. Cllr Wood will brief the Council. The report will be issued to coincide with the launch of the Website 21<sup>st</sup> October 2007.**

## **7 REMEMBERANCE SUNDAY**

To be held on Sunday 11<sup>th</sup> November 2007. On behalf of the RBL Terry Hall on the grounds of health and safety, confirmed that he had requested Erewash Borough Council to clear leaves from the area of the Stanley War Memorial on the Friday prior to the service. No memorial service will be held at Stanley Common due to the refurbishment of the Church.

**Resolved: Clerk to liaise with Simon White and put up notices in Stanley Common, inviting Parishioners to the service at Stanley. Permission given to Clerk to arrange for a Piper and pay expenses up to £25. Clerk with the help of the RBL to get in touch with any Parishioners currently on active service. Cllrs Trueman and Mazillius to lay the wreaths. The Stanley Common wreath to be moved to church once the refurbishment is complete.**

## **8 CHRISTMAS LIGHTS**

**Resolved: The Council accepted Remco's quotation for the installation, maintenance and removal of lights.**

**Clerk to check with Remco the possibility of using the Christmas tree located at Hurst Drive for this years lights and given authority to purchase if necessary 2 Twenty foot trees at a maximum cost of £120.00 each.**

**Stanley Common switch on 6<sup>th</sup> Dec 7.00p.m. Cllr Trueman to co-ordinate arrangements – Santa, music and hymn sheets.**

**Stanley Switch on 7<sup>th</sup> Dec 7.00p.m. Debra Bennett to co-ordinate arrangements on behalf of the Council.**

**Cllr Mazillius to organise purchase of Santa Gifts a maximum of £15.00 for each village.**

## **9 DEFERRED WORKING PARTIES**

**Resolved: Cllr Marson to take the lead on organising the Flower Planters Working Party. A report to be submitted for decision at October's meeting.**

**Cllr Truman to replace Cllr Wyld on the War Memorials Working Party, the meeting to take place after October.**

## **10 CORRESPONDENCE RECEIVED FOR DECISION**

**For Decision:**

## 10.1 Letters from Erewash Borough Council

1. Planning applications – 5 Derby Rd Stanley Formation of a rear dormer  
**Resolved the Parish had no objection to the application.**

## 10.2 Letter from Parishioner

Re use of Stanley Recreation Ground

**Resolved: The Parish could not answer anonymous correspondence.**

## 10.3 Letter from Mr Tyler

Requesting permission to advertise his new book, The Mysterious Disappearance of Thomas Severn, on parish notice boards and web site

**Resolved: Clerk to write to Mr Tyler to advise him that in accordance with Standing Orders, adverts (were there was a personal financial gain) could not be displayed on the Parish Notice Boards or on the Parish Web.**

## 10.4 Letter from Black Veatch

Investigating sources of flooding in area. Require a Parish to identify locations of flooding and suspected causes.

**Resolved: Clerk to write identifying the following areas of concern: Dale Rd/Derby Rd Stanley, Numbers 50- 80 Coronation Rd Stanley. Brook at the bottom of the field The Bartram Centre off the Crescent Stanley Common. Clerk to liaise with Alan Derrett re map references for each location.**

**For Information Only:**

## 10.5 Letters from Erewash Borough Council

1. Minutes of Annual Meeting of Council and First Meetings of Committees.  
(Copy with Clerk)

2. Forthcoming Meetings (Copy with Clerk)

## 10.6 Letters from DALC

1.Executive Committee Election: Successful nominations Cllr Mrs Orchard and Cllr M Tudbury

2.Erewash Borough Council's Standards Committee: Appointed Cllrs Jennifer Bartlett and Francis Farmer.

3.Derbyshire Constabulary – Have Your Say Report 2007 (Copy with Clerk)

4. DALC's Annual Report (Copy with Clerk)

11 **CHEQUES FOR PAYMENT 18<sup>th</sup> SEPTEMBER 2007**

<b><u>G C Halford (Chq. no. 400867)</u></b>	£50.90
Opening of Play area refreshments	
<b><u>M Cheetham (Chq. no. 400868)</u></b>	£100.00
Chairs 2 <sup>nd</sup> Quarters Allowance	
<b><u>Erewash Borough Council (Chq. no. 400869)</u></b>	£30.00
Waste Collection	
<b><u>Barry Overton (Chq. no.400870)</u></b>	£150.00
Replacement for cheque no 400862	
<b><u>10<sup>th</sup> Ilkeston Scout Group (Chq.no.400871)</u></b>	£15.00
Replacement for out of date cheque no	
<b><u>M Robinson (Chq.no.400872)</u></b>	£120.00
Litter Pick	
<b><u>Maceman Amstad (Chq.no.400873)</u></b>	£1037.54
Supply of 3 seats and fixings	

**All the above include VAT where applicable**

**Resolved: All cheques were approved for payment**

**DATE OF THE NEXT MEETING**

The next meeting will take place at 7pm 16th October 2007 in Stanley Village Hall

The meeting closed at 8.45pm

**EXEMPT ITEMS**

1 **CLERKS TERMS AND CONDITIONS**

**Resolved: To review the Clerks pay at the end of her six month probationary period, the 30<sup>th</sup> November 2007**

## **2 REQUEST FOR THE USE OF THE MINI FOOTBALL PITCH**

A request had been received from West Hallam U7s team asking to use the mini pitch at Stanley on Sunday mornings for the next season. Cllrs raised concerns about the increased parking issues for residents in the area, particularly on a Sunday when the large pitch was also used. Cllrs had received complaints from Parishioners about car parking and access. The Council recognised that it had to balance the needs of young people (encouraging sport and fulfilling its custodianship by providing facilities) with that of residents.

**Resolved :Clerk to write and offer The U7s team use of the mini pitch Sunday afternoons or alternate Saturday mornings.**

**An emergency meeting was held on Thursday 27<sup>th</sup> September 2007.**

The Chair called the meeting in light of further information being received. It had become apparent that the Football League demanded that games be played in the mornings and that if the U7's team could not find a permanent pitch they would have to drop out of the league. The U7's play seven a side and matches are 20 minutes each way. In addition the Village Hall car park was not been fully utilised on match days, spaces at the top of the car park were unused. The Chair had spoken to representatives of the Football Club who had advised him that measures would be put in place to ferry children from Community Centre West Hallam, alleviate the need for the number of vehicles parking at the Village Hall. This measure would hopefully meet the needs of resident's in the area.

Consideration was also made to the fact that the Parish should promote sport for all and encourage young people to be active. The Parish also had an obligation to retain the grounds for the use of football in line with the terms of grant aid previously given to improve the ground.

**Resolved: Clerk to write to West Hallam U7's, advising them that the Parish had reconsidered its original decision. Permission to play at Stanley on Sunday mornings is granted for the season 2007/2008 on the proviso that club properly marshals the car park and to puts into place car sharing measures. Cllrs and Clerk to monitor situation and local residents concerns. Parish to consider marking out the car park.**

## **Stanley & Stanley Common Parish Council**

### **MEETING HELD 16<sup>th</sup> October 2007**

Present: Councillors Alan Bennett, Brian Bunting, Mike Cheetham, Marissa Daws, Velma Harvey, Peter Marson, John Mazillius and Pat Trueman, Bob Wood and Bev Wyld

Co-opted members Alan Derrett and Paul Green

Georgina Halford– Parish Clerk

4 members of the public

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Col. Mike Cheetham (Chairman) in the Chair

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#### **1 PUBLIC PARTICIPATION**

A Parishioner was pleased to see from the Annual report that traffic calming measures were still an issue on the Parishes agenda. He went on to report an incident that had occurred at Bull's Corner Stanley the previous weekend. A speeding car have careered into the bend mounting the verge - taking out the street lamp and chevron sign .DCC had assessed the damage and are in the process of replacing the lamp post and sign. The Parishioner stated that it was another example of motorists speeding through the village and could be used in a campaign for traffic calming measures. The Chair was grateful for the information.

Mr. and Mrs. Noble residents of Station Rd West Hallam, highlighted the difficulties West Hallam residents faced when the drop in Centre at the Community Centre was open.

They requested that Stanley and Stanley Common Parish Council consider rotating the drop-in between the Parishes as the drop-in was open to all young people from the adjoining villages, not just West Hallam.

The Chair whilst sympathetic to Mr. and Mrs. Noble, advised them that the Parish did not have representation on the drop in Centre committee. During the meeting it was felt that this would not resolve the root cause of the anti social behaviour but would just move it around.

The Chair advised Mr. and Mrs. Noble to bring pressure to bear on the police Authority to address the anti social behaviour problem.

**Resolved: The Clerk to write to West Hallam Parish Council advising of Mr and Mrs Noble's request and Parishes response**

## **2 APOLOGIES FOR ABSENCE**

Councillor: County Councillor Carol Hart

## **3 MINUTES OF THE LAST MEETING**

It was agreed that the Minutes of the meeting held on 18<sup>th</sup> September 2007 be accepted as a correct record and signed by the Chairman.

## **4 DISCLOSURE OF INTERESTS**

Cllr V Harvey declared an interest in Item 8 on the Agenda and Correspondence from the Youth and Community Forum

## **5 ANNUAL REPORT**

The meeting was advised that the report was in the process of being delivered around the villages. The Chair thanked the people had contributed to the production of the report and stated that he had already received compliments from Parishioners, who appreciated being informed.

## **6 CHRISTMAS LIGHTS**

Cllrs discussed the progress of arrangements.

**Resolved: Council approved payment of £30.00 each to the DJ and Salvation Army for providing musical accompaniment for the switch on's.**

**The small spruce tree at Hurst Drive was not adequate for Christmas lights, at it was failing to grow on one side, Cllr Harvey to arrange removal of tree. It had been identified that the Christmas tree Chambers were only adequate for 16 foot trees. Clerk to order two 16 foot trees and arrange for a builder to widen chambers for 2008.**

## **7 REPORT FROM PLANTERS WORKING PARTY**

**Resolved: to accept the original plan and quote from Counrywide. Review the planter design to be situated at the Millennium sign (Station Rd Stanley)- discussion to be left to the working party, with the provision it does not exceed the expenditure already agreed. To winter plant, so work can be done and all grant monies can be allocated before the 31<sup>st</sup> March 2008. Clerk to place order with Countrywide Maintenance.**

Clerk to write to Erewash Borough Council re: replacement of dilapidated street sign at the corner of Coronation Rd, Stanley.

Clerk to write to DCC regarding enhancement of footpath at the corner of Coronation Rd

## **8 TREE PRUNING STANLEY COMMON RECREATION GROUND**

Cllr Harvey left the room before discussion took place.

The Clerk had obtained two quotes for the crown and lift of 12 mixed species trees and to fell the Silver Birch next to the telephone pole.

**Resolved: Clerk to write to accept the quote of £270.00 + Vat from Abbey Tree Care.**

## **9 DRAINAGE STANLEY COMMON RECREATION GROUND**

It was reported that Pugh Lewis has satisfactorily completed work along the hedge.

**Resolved: Clerk to contact Pugh Lewis regarding drainage channel required near to play ground.**

## **10 CODE OF CONDUCT – ADOPTION OF PARAGRAPH (12.2)**

**Resolved: to adopt paragraph 12.2. In accordance with the Standards Boards requirements, the Clerk ensure notice of the adoption of the new code of conduct be posted on all Parish Notice Boards, Parish Magazine and the new Website. An advert also to be placed in Ilkeston Advertiser at the cost of £79.00. A copy of the code can be obtained from the Parish Clerk or downloaded from the Standards Board Website [www.standardsboard.gov.uk](http://www.standardsboard.gov.uk).**

## **11 CORRESPONDENCE RECEIVED**

**For Decision:**

**Letters from Erewash Borough Council**

1. Planning applications –161 Belper Rd Stanley Common Erection of Rear conservatory

**Resolved – No action required**

2. Email from Andrew Sharpe – Members Allowances. Would welcome any updated views.

**Resolved: Clerk to write to EBC- Council does not support the payment of an annual allowance to councillors on the basis that it believes that people should volunteer their time for the benefit of the community. Making it a remunerated position tends to dilute the public spirited**

nature of it and can encourage people to compete for the position for materialistic reasons.

However, a small parish council could not function in today's increasingly demanding climate with a part-time clerk unless individual councillors make a significant contribution towards project development and management initiatives. In which case Council believes that any significant costs incurred on consumables and telephone calls should be reimbursable. Travel outside the parish boundary and training costs are presently refundable expenses.

Letter from Derbyshire County Council

Nominations for Young Achievers awards 2007

**Resolved: No nominations, Councillors to keep in mind possible candidates for 2008 awards.**

Letter from Stanley and Stanley Common Youth and Community Forum

Cllr Harvey left the room before discussion took place.

Requesting a Consultation meeting week commencing 12<sup>th</sup> November

**Resolved: Parish acknowledged its responsibilities to young people in the Parish, Clerk to write to Youth Forum agreeing to meet their committee. The Parish would properly consult on all proposals put forwarded.**

Letter from Mr and Mrs Cathie re: Auburn Close Footpath.

The Clerk confirmed that she had received notification from Erewash Borough Council that they owned the footpath that runs between numbers 25 and 33 Belper Rd Stanley Common.

**Resolved: Clerk to write to Mr and Mrs Cathie confirming this and thanking them for continuing to maintain their hedge. Also to advise Parishioners if they have any ongoing issues regarding, littering and dog fouling in the area, to contact Erewash's Pride Line.**

**Clerk to write to Langridge Homes requesting the lopping of trees on their land adjacent to the footpath.**

**Clerk to Write to EBC requesting compensation for maintaining their footpath for the last 17 years.**

Email from Mrs M Hopkins

Re parking issues on Park Ave Stanley

**Resolved: Clerk to write and advise Mrs Hopkins of measures that the Parish are putting into place to help alleviate parking problems at weekends and that the Council are continuing to monitor the situation.**

**For Information Only:**

Letters from Erewash Borough Council

1. Derbyshire Flood Defence Fair Wed 24<sup>th</sup> Oct. (details with Clerk)

Letters from DALC

1. Circular 25/2007 Clerks Pay Award, still pending. Public participation and Para 12(2) (12 page document with Clerk)
2. Circular 26/2007 Increase in Employees Holiday Entitlement – to be reviewed by B Wood
3. Circular 27/2007 Minutes of the Exec Committee-DALC Subscriptions 2008/09 (Copy with Clerk)
4. Circular 28/2007 Consultation on changes to Post Office Network

**Cheques for Payment**  
**16<sup>th</sup> October 2007**

<b><u>B Wood (Chq. no.400874)</u></b>	£60.00
Purchase of Parish Mobile Phone and £20 Top Up	
<b><u>G Halford (Chq. no. 400875)</u></b>	£100.00
Petty Cash	
<b><u>10<sup>th</sup> Ilkeston Scout Group (Chq. no. 400876)</u></b>	£60.00
Room Hire 31 <sup>st</sup> May to 18 <sup>th</sup> Sept	
<b><u>M Robinson (Chq. no.400877)</u></b>	£120.00
Litter Pick	
<b><u>Erewash Borough Council (Chq.no.400878)</u></b>	£1,700.00
Parish Election May 2007	
<b><u>Wicksteed Leisure Ltd (Chq.no.400879)</u></b>	£2,741.28
Installation of Barrier at Stanley Common Rec	

**All the above include VAT where applicable**

**DATE OF THE NEXT MEETING**

The next meeting will take place at 7pm 20<sup>th</sup> November 2007 in the Scout Hut Stanley Common

The meeting closed at 8.45pm

## **EXEMPT ITEMS**

### **VILLAGE HALL**

The Chair updated Councillors on the recent meeting he and Cllrs Trueman and Harvey had had regarding, the ownership of the car park and the land on which the Stanley Village Hall stands. The Chair clarified that in accordance with the Charities Commission, *that a hall with Charitable status run by a committee of charitable trustees (hall management committee). Parish Council acts as custodian trustee holding the legal title to the land and acting on the direction of the village hall management committee.* The Charity Commission have recommended that the Parish retain a solicitor.

**Resolved: To have a long term lease drawn up, to enable the VHMC to pursue grants in the knowledge that they have security of tenure. Clerk to contact local Solicitors to request costs involved.**

**Clerk to obtain quotes for marking out the car park and to locate a fabricator to put a wheel on the bottom of the car park gate.**

# **Stanley & Stanley Common Parish Council**

## **MEETING HELD 20<sup>th</sup> November 2007**

Present: Councillors Alan Bennett, Brian Bunting, Mike Cheetham, Velma Harvey, Peter Marson, and Pat Trueman,

Co-opted Member Paul Green

Georgina Halford– Parish Clerk  
Councillor Carol Hart  
Councillor Gail Newman  
4 members of the public

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Col. Mike Cheetham (Chairman) in the Chair

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### **1 PUBLIC PARTICIPATION**

Mr Terry Hall asked for the following submission to be fully minuted.

I complained to the Parish Council in writing 9th July 2007 that I considered they had contravened the DPA 1998 by distributing my personal letter, disclosing my personal details in a mail drop. This was discussed at the July meeting and recorded in the minutes 17.6 Letter of Complaint re Data Protection Act and noted as Resolved since the clerk had already written to information Commissioners Office following Mr Hall's complaint.

What is not minuted, was the Chairman's intimidating and bullying tactic of addressing me with the statement "We have talked to these people and that is the end of the matter". I refused to accept the matter as closed and the Chair said "On your head be it and you will have to face the consequences". The local Ward Councillor interjected saying the verbal attack on me was unjustified, but she was overruled by the Chair. Cllr Bob Wood then defused the confrontation, which was brought to a close.

The Information Commissioners Office decision dated 1 November 2007 is "that it seems unlikely that the processing of personal data by the S&SCPC has or is being carried out in compliance with the provisions of the DPA 1998. I have therefore written to the Parish Clerk reminding her of the council's responsibilities under the Act and the need to make sure that those contacting the council are aware of any disclosures that maybe made of their personal data."

I accept that the Data Commissioners Office judgment in my favour as justification of my complaint in July, that the behaviour of S&SCPC in this case was unacceptable.

Given the information Commissioners Office judgement I would request that all Stanley and Stanley Common Councillors are supplied with a copy of this letter from the DPO to ensure that in future the Parish Council complies with The DPA 1998 and does not cause distress to anyone else, for whatever reason the Parish Council thinks its actions are justified.

The Chair refuted the accusations of bullying. He asked the Ward Councillor of her recollection — she remembered a conversation which was possibly not appropriate for a Parish meeting.

The Chair stated that the Parish should have sought permission and apologised to Mr Hall for putting personal details into the public domain, and confirmed that all Councillors had a copy of the ICO's letter.

Business moved on, Cllr Newman interjected that she felt that Mr Hall thought that he has been cut off unfairly. Mr Hall stated that he was not satisfied about the July confrontation; he found it unacceptable and didn't want it to happen to anyone else. The Chair stated that any confrontation had certainly been unintentional.

The Ward Councillor stated that it was a shame to have confrontation when we were here to look at the business of Stanley and Stanley Common.

Mr Trevor Taylor spoke to the Council about the proposed development of green belt land on Dale Road Stanley. He was putting together an objection and wanted to know whether the Parish had been informed. The Chair confirmed that the Planning Sub committee had reviewed the application and would be presenting their finding later in the meeting.

Mr Taylor questioned the need for this facility, which could be placed elsewhere. He described the site as a naturally regenerated board leaf woodland and stated that tree preservation orders would impact on any development. He asked what would happen if the permission was granted, then the educational facility were subsequently unsuccessful?

Another application for stables on Dale Road had been approved, part of that approval was that a conifer hedge be removed and replaced by a species native to the area. This had not been undertaken to date. The Ward Councillor stated that she would make enquiries with EBC on Parishes behalf. The Ward Councillor also stated that if 3 or more objections were received by EBC that it would go to Planning Committee and reminded the Parish that they were at liberty to speak.

Bev Rhodes was interested to know whether the Council had a bio diversity plan as part of its Parish Plan. She went onto explain that a Biodiversity plan is a description of the natural history of an area and acts as a point of reference for future development within the Parish. It can be quite a big

exercise, but there are other models to draw on. The Parishes of Findern and Morley had undertaken to map out their localities. **Resolved : to put together a Biodiversity working party and co-opt the help of Ms Rhodes and Mr Taylor**

## **2 APOLOGIES FOR ABSENCE**

Councillors: Bob Wood, John Mazillius, Marissa Daws and Bev Wyld

## **3 MINUTES OF THE LAST MEETING**

It was agreed that the Minutes of the meeting held on 16<sup>th</sup> October 2007 be accepted as a correct record and signed by the Chairman. Cllr Newman stated that she had not received copies of the Agenda or the Minutes since June. The Clerk confirmed that they had been emailed and that no email had bounced back. – Cllr Newman said that she had been having difficulties with her Erewash Computer.

**Resolved Ward Councillor to verify email address to Clerk. Clerk to place a received by recipient marker on emails sent to Cllr Newman**

## **4 DISCLOSURE OF INTERESTS**

The Chair declared an interest in the Planning application for Dale Road Stanley, simply as a resident of Dale Road.

## **5 P C Crookes**

PC Crookes was not in attendance at the meeting.

**Resolved: Clerk to invite him to the next meeting on the 4<sup>th</sup> December at Stanley and advise him of the meeting dates up until March 2008.**

## **6 INTERNAL AUDIT REQUIREMENTS**

**Resolved: Clerk to write Barry Woodcock requesting that he continue as the Internal Auditor for the Parish for the Year 2008/2009 and accepting his increase in fees.**

## **7 REPORT FROM FINANCE SUB ON INTERNAL AUDIT**

**Resolved: to defer item to next meeting when representatives of the Finance Sub Committee would be present.**

## **8 REPORT FROM FINANCE SUB –CONCURRENT AND PRECEPT BUDGET 2008/2009**

**Resolved: to defer item to next meeting when representatives of the Finance Sub Committee would be present.**

**9 FALLOW LAND**

Cllr Bunting presented two quotes for the mowing of the fallow land at Stanley Common.

**Resolved: Clerk to circulate copies of quotes to Councillors and agenda the item for December's meeting.**

**10 PARISH PLAN UPDATE**

After a Village advertising campaign no one had had come forward to volunteer as a Parish Plan Facilitator.

**Resolved: that the Parish pursue 3 projects. Working parties to be formed to review: the provision of facilities for 13-18 year olds in the area, the potential of the fallow land and creating a biodiversity plan.**

**11 QUOTES FOR THE INSTALLATION OF THE PARISH SEATS**

The condition of the seat in Stanley Common Church yard had been identified as poor. The seat had been provided by the Parish.

**Resolved: Clerk to write to Church Council to clarify who is responsible for the maintenance of the seat.**

Council considered 5 quotes that had been received for installation of three Parish seats to be located at Stanley Common Recreation Ground, Bridge Inn Stanley and Morley Lane Stanley.

**Resolved to accept Mr B Overton's quote as the most competitive at £730.00 to include a concrete base for all installations.**

**12 SIGNS FOR PLAY AREAS**

**Resolved: Clerk to arrange to have all Play ground signs reprinted with new parish mobile telephone number (which must be displayed for health and safety reasons) at the cost of approx £120.00**

Cllrs reported damage to Stanley Common Play area fencing, cost of repair estimated at £20.00

**Resolved: Clerk to request M Robinson to repair fencing**

**13 CHRISTMAS ARRANGEMENTS**

**It was confirmed that most arrangements in were in place.**

Resolved: the Clerk to contact Remco to check the date for lights installation.

Cllr Harvey to arrange for the barriers to be erected.

**14 CORRESPONDENCE RECEIVED**

## For Decision:

### Letters from Erewash Borough Council

#### 1. Planning applications –

1.1 Birch Cottage Belper Rd Stanley Common- Proposed single storey side and rear extension. **Resolved: no objection**

1.2 Land West of White Gables, Dale Rd Stanley- Change of use of former Coalmine site for educational purposes plus erection of educational building and associated hard standing area, plus polytunnel building.

The Chair Left the room at this point. Cllr Harvey took the Chair.

A discussion took place. **Resolved: Clerk to write to EBC to oppose planning application, on the grounds that it would have an unacceptable impact on tree, plant and animal life in the area. That it would increase traffic on an already overused, virtually single track road.**

1.3Valley Cottage Common Lane Stanley Common- Proposed re building and alteration of the Stable and garage block, including the raising of the roof line Resubmission **Resolved: no objection**

At this point Cllr Cheetham returned to the meeting.

1.4 238a Belper Rd Stanley Common –Conversion, alteration and extension of outbuilding to create one dwelling. **Resolved: no objection-noted that extreme care should be taken during build as land is adjacent to church burial ground.**

2. Email from Monitoring Officer, offering to attend a Parish meeting and provide training to Councillors on the new Code of Conduct

**Resolved: Clerk to write to Monitoring Officer to arrange a training evening**

3. Email re Free Tee scheme, any organisation in Erewash can apply for up to 50 trees, application to be made by 30<sup>th</sup> Nov. **Resolved: Not to pursue**

### Letters from Derbyshire County Council

1. Community Response Plan: The aim of the Plan is provide our community with a framework that can be used hold information to allow a community response during a local emergency. Emergency Planning Officer can attend a Parish meeting and give a short presentation about the benefits of adopting a plan.

**Resolved: Clerk to request EMP officer to attend a Parish meeting**

2. Cultivation of Highway land Junction of Station Rd and Coronation Rd Stanley and Application to site two planters on Highway at Derby Rd and Station Rd Stanley. No

objections received, passed to Planters Working Party to check with gas, water and electric that they have no apparatus in the immediate vicinity and no objections  
**Resolved: Clerk to request permission for installation of Planters from the numerous service providers.**

Letter from Information Commissioners

Following a Data Protection Complaint by Mr T Hall

**Resolved: The Parish to adhere to Data Protection principles when dealing with personal information.**

Letter from Derbyshire Children's Holiday Centre

Request for a donation

**Resolved: Clerk to write and thank the Charity for all their good work but decline making a donation**

**For Information Only:**

Letters from Erewash Borough Council

1. Committee Papers; to be received by email format in future. Clerk will save all EBC papers electronically.
2. Details of forthcoming EBC meetings (copy with Clerk)
3. Community Forums, the Parish will be part of the Erewash North Rural area aligning it with the safer neighbourhood boundaries. (Information with Clerk)

Letter from the Audit Commission Re Annual Return

Query re: discrepancy of £90.00 between bank reconciliation and bank statement. Clerk has confirmed that it represents two un-presented cheques at the end of the financial year. Commission satisfied with response. (Copy with Clerk)

Letters from DALC

1. Circular 30/2007 Flood Defence Fair, Training on how to deal with the media (Copy with Clerk)
2. Circular 31/2007 National Salary Award for Clerks and Car Allowances from 01.04.07. Governance and Accountability in Local Councils 2008 version available for download Feb 2008

Letter from the Charity Commission

Clerk to make annual return on line before the 31.01.08. Clerk in process of updating Commission re: change of personnel.

Derbyshire Police

Operation Relentless: Focus on violent crime and anti social behaviour (Info with Clerk)

Questionnaire from the Football Foundation

Re: activity on the Stanley Recreation Ground Season 2006/2007 Clerk awaiting details from The West Hallam Junior Football Club in order to complete.

Letter from Stanley Village Pre School

Confirming usage of play area and Recreation Ground

**Cheques for Payment**  
**20<sup>th</sup> November 2007**

<b><u>G Halford (Chq. no.400880)</u></b> Petty Cash	£100.00
<b><u>G Halford (Chq. no. 400881)</u></b> Prepaid Ilkeston Advertiser Invoice	£79.90
<b><u>Morley's Print (Chq. no. 400882)</u></b> Printing of Annual Report	£190.00
<b><u>Countrywide (Chq. no.400883)</u></b> Erection of Notice Boards	£352.50
<b><u>Erewash Borough Council (Chq.no.400884)</u></b> Waste Account	£47.17
<b><u>Countrywide (Chq.no.400885)</u></b> Grounds Maintenance Aug/Sept	£752.68
<b><u>Erewash Borough Council (Chq. no. 400886)</u></b> Land Search	£6.00
<b><u>BP Broughton (Chq. no. 400887)</u></b>	
Website design and maintenance to 31.03.08	£256.26
<b><u>M Robinson (Chq. no. 400888)</u></b> Litter Pick	£156.00
<b><u>M Cheetah (Chq. No. 400889)</u></b> Chairs Allowance 3 <sup>rd</sup> and 4 <sup>th</sup> Quarters	£200.00
<b><u>Countrywide (Chq. No. 400890)</u></b> Grounds Maintenance Oct	£376.34

**All the above include VAT where applicable**

<b><u>Income:</u></b>	VAT Refund	£743.05
	EBC Interim Parish Grant	£2599.00

### **DATE OF THE NEXT MEETING**

The next meeting will take place at 7pm 4th December 2007 in Stanley  
Village Hall  
The meeting closed at 8.30pm

### **EXEMPT ITEMS**

#### **NALC -CLERK PAY SCALES**

**Resolved: To increase former and current Clerks pay in accordance national cost of living increases with effect from 1<sup>st</sup> April 2007**

#### **RESIGNATION OF CLERK**

Report presented on exempt meeting of the 1st November 2007.

**Resolved: with regret accept the resignation of the Clerk.  
To engage a temporary Clerk. Mrs Janice Jackson to act as locum  
To review existing employment legislation, to formulate a clear contract  
To provide a comprehensive information pack for use in the recruitment process of a new Clerk  
To meet in January to establish an interview panel and formulate a comprehensive advert**

# Minutes of a Meeting of the Stanley and Stanley Common Parish Council

held on Tuesday 4<sup>th</sup> December 2007

at the Village Hall Stanley

Present: Councillor Colonel M Cheetham ( Chair)  
Councillor Mrs V Harvey ( Vice-Chair)  
Councillor A Bennett  
Councillor B Bunting  
Councillor Mrs M Daws  
Councillor P Marson  
Councillor P Trueman  
Councillor B Wylde

Clerk Mr P Briggs

Members of the Public- 8

PC R Crooks 2136 (Ilkeston Safer Neighbourhood Team)

## 15 CHAIRS OPENING ADDRESS

- a) The Chair Cllr Colonel M Cheetham introduced Mr P Briggs who had been appointed to the post of temporary Clerk and Financial Officer to the Parish Council. Continuing the Chair confirmed that the Parish Council will be advertising the vacant post at a date early in 2008
- b) On behalf of the Parish Council the Chair Cllr Colonel M Cheetham extended birthday greetings to past Parish Councillor Mr B Thompson
- c) The Chair Cllr Colonel M Cheetham explained to the meeting that he had now obtained clarity regarding the Parish Standing Orders and as a consequence there will be no intervention of the closed meeting of the Parish Council

## 16 PUBLIC PARTICIPATION

- a) Mr P Green reported that due to adverse weather conditions he had cancelled the football matches as the ground was unfit for play.
- b) Following a report by Mr P Green it was **RESOLVED** that the Recreation Ground Working Group provide an estimate of costs for repairs to the swing gate to the next meeting of the Parish Council
- c) PC R Crooks presented a report on traffic matters in the Parish that centred around:

- Speeding
- Traffic Calming measures
- Road Safety and inappropriate parking near the School
- Use of mobile Telephones when driving
- Police advice and Fixed Penalty Tickets

Following a general discussion it was **RESOLVED** that PC Crooks will:

- Explore the feasibility of sending a personal letter to the parents of the school children regarding inappropriate parking of vehicles near the School, advising that if the situation does not improve then Fixed Penalty Tickets will be issued to the drivers. This would also include those drivers that park adjacent the War Memorial
- Consider the feasibility of extending the road markings near the School which would prohibit parking near the School
- Undertake a vehicle speed check in the Parish

- d) Following a report from a resident it was **RESOLVED** that Cllr V Harvey, Cllr P Marson, Mr A Derrett and the Resident form a Working Group in order to explore in more detail how best the Parish Council may respond to opportunities in respect of “Bio-Diversity “ supported by the “ Breathing Places Grants Programme” and report to the next meeting of the Parish Council accordingly.

17 **APOLOGIES**

Apologies were received from Cllr B Wood, Cllr J Mazillius, Cllr Mrs G Newman and Cllr Mrs C Hart

18 **APPROVAL OF MINUTES**

The Minutes of a meeting held on 20<sup>th</sup> November 2007 were approved and signed by the Chair, Cllr Colonel M Cheetham

19 **DECLARATION OF INTERESTS**

Cllr B Bunting declared a Personal Interest in the Agenda item “Fallow Land-Mowing Quotations “

The Vice-Chair, Cllr Mrs V Harvey declared a Personal Interest in the Agenda item regarding the proposal received from the West Hallam, Stanley Village and Stanley Common Youth and Community Forum

20 **MATTERS FOR DETERMINATION**

- a) Members considered a report presented by the Finance Sub-Committee

for the period 01.04.07- 30.10.07. It was **RESOLVED** that the report be received with thanks and adopted accordingly

- b) Members considered a report prepared by the Finance Sub-Committee regarding the Receipts and payments summary at 31.10.07. Following a discussion on the report and taking cognisance of correspondence dated 20<sup>th</sup> November from EBC in respect of Concurrent Functions it was **RESOLVED** that the Precept and Concurrent Budgets for 2008/9 be deferred to the next meeting of the Parish Council
- c) The Vice Chair, Cllr Mrs V Harvey left the meeting whilst Members considered correspondence received 20.11.07 from the West Hallam, Stanley Village, and Stanley Common Youth and Community Forum regarding the offer of a financial grant in the sum of £2400. Following appropriate discussion it was **RESOLVED** that the matter be considered further at the next meeting of the Parish Council and that the Clerk inform the Forum accordingly.
- d) Members considered correspondence from C S Jackson and Countrywide Maintenance dated 19<sup>th</sup> November 2007 confirming the cost of Topping/Flail Mowing the Recreation Ground on Belper Road. It was **RESOLVED** that C S Jackson be commissioned to undertake the work required as described in correspondence dated 19<sup>th</sup> November 2007 at a cost of £100.00 plus VAT.
- e) Members considered correspondence dated 17<sup>th</sup> November 2007 from James D J Luke Ltd ( Quotation No 2602) in respect of repairs to the Gate Hinge and Wheel in the sum of £187.00 plus VAT. It was **RESOLVED** that James D J Luke Ltd be authorised to undertake the repairs to the Gate as described in correspondence dated 17<sup>th</sup> November 2007.
- f) Members received correspondence from EBC dated 8<sup>th</sup> November 2007 regarding the Diversion of Footpath No 21 ( Part) at Stanley Common. Having received a report from Mr A Derrett it was **RESOLVED** that the Parish Council would support the proposal and that EBC be notified accordingly.
- g) The Clerk presented correspondence dated 20<sup>th</sup> November 2007 from DCC ( Scott Wilson Ltd) which set out a proposal to reduce the section of existing 40 MPH speed limit to 30 MPH between Tansley Avenue and the end of the main development area near No's 273 and 352 Belper Road. It was **RESOLVED** that the Parish Council would support this proposal and that DCC ( Scott Wilson Ltd) be advised of the Parish Councils decision
- i) Members received correspondence and invitation dated 13<sup>th</sup> November 2007 from the Royal Air Force Presentation Team setting out the details of a Civic Reception in Derby. The details of the event was provided to Members and it was **RESOLVED** that Members attend this interesting

event if convenient.

- j) It was also agreed that Remco Ltd be authorised to store the Christmas decorations over 2008 and to undertake an inspection of the lights before erecting them next X/mas.

21 **ACCOUNTS**

- a) The following accounts were approved for payment:

J Pugh-Lewis Ltd	£3818.75 ( Drainage at SC Playing Field-400891)
Mrs J Pepper	£5.00 ( Expenses-Remembrance Day- 400892)
Abbey Tree Care	£317.25 ( Tree Work @ Stanley Common-400893)
Mrs L Barton	£36.15 ( Salary Arrears- 400894)
Mrs J Jackson	£86.00 ( Salary-400895)
J Pugh-Lewis Ltd	£411.25 (Drainage at SC Playing Field-400896)
Cllr J Mazillius	£18.78 ( Provision of Sweets- 400897)
Stpl, Salvation Army	£40.00 ( Music at X/Mas Lights-400899)

22 **PLANNING**

- a) Members considered and determined the following Planning Applications received from EBC:

ERE/1107/0049-332A Belper Road  
ERE/1107/0024-The Old School House  
ERE/1107/0025-The Old School House  
ERE/1107/0026- The Old School House

It was **RESOLVED** that the Parish Council would approve the above applications subject to neighbourhood consultations

ERE/1107/0052-The Old School House

It was **RESOLVED** that the Parish Council would strongly object to this application because the site is designated Green Belt and approval may establish a precedent that would be difficult to maintain if similar applications are submitted in the future. In the event that this application is to be approved by delegated powers then the Parish Council request that the application be presented to the Planning Committee for determination.

- b) Members were informed that the Planning Application submitted for the erection of a Dorma Bungalow at 139 Belper Road had been approved by EBC. It was **RESOLVED** that the report be noted.

23 **MATTERS FOR INFORMATION**

- a) The Clerk presented E-Mail dated 23<sup>rd</sup> November 2007 from EBC (Richard Windsor) advising that the replacement Street sign at Coronation Avenue ( Case No 75151) will be undertaken in January 2008. It was **RESOLVED** that the information be noted.
- b) Members were provided with additional information regarding the Biodiversity in the Parish by e-mail dated 22<sup>nd</sup> November 2007. It was **RESOLVED** that the information be received with thanks.

24 **DATE OF NEXT MEETING**

- a) The next meeting of the Stanley and Stanley Common Parish Council will take place on Tuesday 15<sup>th</sup> January 2008 at the Scout Hut, Stanley Common commencing at 7.00 p.m.

In closing the meeting the Chair, Cllr Colonel Cheetham extended season's greetings to Parish Councillors and Residents of the Parish.

Minutes of a Meeting of the Stanley and Stanley Common Parish Council

held on Tuesday 15<sup>th</sup> January 2008 at

The Scout Hut, Stanley Common

Present: Councillor Colonel M Cheetham ( Chair)  
Councillor Mrs V Harvey ( Vice-Chair)  
Councillor A Bennett  
Councillor B Bunting  
Councillor P Marson  
Councillor Mrs P Trueman  
Councillor Mrs B Wylde  
Councillor J Mazillius

Clerk Mr P Briggs

Members of the Public- 5

Mr I Shuttleworth- Chief Emergency Planning Officer- DCC  
Cllr Mrs C Hart-DCC

25 **CHAIRS OPENING ADDRESS**

The Chair Cllr Colonel M Cheetham welcomed and extended seasons greetings to all those Cllrs, Members of the Public and Guests.

26 **APOLOGIES**

Apologies were received from Cllr Mrs M Daws, Cllr Mrs B Wylde and Cllr Mrs G Newman.

27 **DECLARATION OF INTERESTS**

The Vice Chair Cllr Mrs V Harvey declared a Personal Interest in the West Hallam, Stanley Village and Stanley Common Youth and Community Forum. Cllr B Wood declared a Personal Interest at Tansley Avenue

28 **APPROVAL OF MINUTES**

The Minutes of a meeting held on Tuesday 4<sup>th</sup> December 2007 were approved and signed by the Chair subject to the following report from the Vice Chair Cllr Mrs V Harvey.

The Cheque made payable to Mr R Hallam would not be presented for payment and therefore the cheque number 40089 had been destroyed.

On another matter it was also **RESOLVED** that Remco Ltd be authorised to store the Christmas Lights and Decorations and undertake an inspection prior to erection next year.

29     **CHAIRS REPORTS**

The Chair reported on matters discussed in the Public Participation Session as follows:

- a) Mr In Shuttleworth from DCC gave a presentation on the Community Emergency Response Plan which sets out a co-ordinated approach at local and regional level to deal with major Floods and other Civil Emergencies in Derbyshire. Following a general discussion it was **RESOLVED** that:
- In consultation with DCC and EBC the Parish Council complete The Parish Council Community Response Plan for Civil Emergencies at the next meeting of the Parish Council
  - That Cllrs decide where best to store 500 flat packed sand bags and the sand required to fill the bags at the next meeting of the Parish Council
  - That Cllrs identify , “Hot Spots “ in the Parish where there is a risk of Flooding and other Emergencies

30     **MATTERS FOR DETERMINATION**

- a) The Vice Chair, Cllr V Harvey presented a report on behalf of the Working Group commissioned to explore how best the Parish Council may respond to an opportunity in respect of ,” Biodiversity” supported by the Lottery, “ Breathing Places “ and EBC funding. Continuing the Vice Chair elaborated on the application form now prepared for submission to Breathing Places in the sum of £8,800 and the £1000.00 submitted to EBC on the Concurrent Budget for 2008/9 a matter which Members would consider later in the meeting. It was confirmed that in the event the funding was refused or reduced by either Breathing Places or EBC the scope of the scheme could be adjusted to the resources available. Thanks were recorded to Ms B Rhodes who had assisted the group in their work and following a proposal by the Chair it was **RESOLVED** that Ms B Rhodes be appointed as a co-opted member of the Parish Council for this project. Following further discussion on the question of engaging with and working with the local Community and other agencies it was **RESOLVED** that Cllr B Wood and Ms B Rhodes present a proposal to the next meeting of the Parish Council on the following matters:

- A Poster explaining about the project and requesting Members of the Community to support this project including the local schools
  - A publication about the project for publication on the Parish Council Web site
  - A suitable name for the project
- b) To support a strategy of returning the Fallow Field to a Community Open Space Cllr B Bunting presented a proposal to create a new access/egress, gate , car park and drainage ditch at the Fallow Field. It was **RESOLVED** that Cllr B Bunting and Cllr Bennett investigate the proposal in more detail and present to the next meeting of the Parish Council a plan with estimated costs of the works required

- c) Cllr B Woods presented a report on the provision for young people in the Parish and made reference to a Play Strategy Report prepared by EBC. Following further discussion it was **RESOLVED** that Cllr B Wood explore the value and utilisation of all open space in the Parish which would not preclude other developments that progress naturally in the Parish and submit a proposal to the next meeting of the Parish Council for consideration to include the details of a Community Consultation Exercise.
- d) Members considered further correspondence dated 20<sup>th</sup> November 2007 from the West Hallam & Stanley Common Youth & Community Forum regarding the offer of a grant in the sum of £2400.000 toward youth provision in the Parish. It was **RESOLVED** the Forum be advised that the Parish Council would be pleased to accept the very generous offer of £2400.00 which would be used to fund youth provision in accordance with the criteria published. It was also **RESOLVED** that such provision be considered further at the next meeting of the Parish Council.

The Vice Chair, Cllr Mrs V Harvey left the meeting whilst the matter above was considered

- e) Members considered correspondence undated from EBC regarding the , “ Pride in Erewash “ Borough Blitz which is planned to take place from 25<sup>th</sup> February until 21<sup>st</sup> March. Following appropriate discussion it was **RESOLVED** that the Clerk publish the event in the Parish including the Schools.
- f) Members received e-mail from EBC dated 13<sup>th</sup> December 2007 advising that the Borough Council had purchased a Mobile Skateboard/BMX track which could be made available to Parish Councils free of charge. It was **RESOLVED** that EBC be advised that the Parish Council would like for the equipment to be made available at both the Recreation Grounds at Stanley Village and Stanley Common during the school holidays.
- g) Members received correspondence dated 29<sup>th</sup> November 2007 from EBC presenting details about the arrangements for the Borough and Parish Council Forum. It was **RESOLVED** that the Chair would represent the Parish Council at meetings of the Forum , that when organising meetings EBC be advised that meetings of the Parish Council take place on the 3<sup>rd</sup> Tuesday of each month and that in respect of agenda items it would be helpful to discuss the Budgets for 2008/9
- h) Members considered the arrangements for briefing in the new Code of Conduct offered by EBC. It was **RESOLVED** that the briefing takes place at the Town Hall Ilkeston commencing at 6.30 p.m. at a date to be agreed following an appointment to the post of Clerk to the Parish Council
- I) The Vice Chair, Cllr Mrs V Harvey presented a report of progress for filling the post of Clerk to the Parish Council. It was **RESOLVED** that the documents presented be accepted and that The Chair, Vice Chair and Cllr Mrs P Trueman form the Short-Listing and Interview Panel
- j) Following a request by the Vice Chair, Cllr Mrs V Harvey it was **RESOLVED** that the War Memorial Working Party will meet on Tuesday 22<sup>nd</sup> January 2008 at the Chapel Room commencing at 7.00 p.m.

31 **ACCOUNTS**

- a) The following accounts were approved for payment:

Mr P Briggs	£295.02	( Salary-Cheque No 400910)
Mr P Briggs	£581.39	( Advert for Clerk-Cheque No 400902)
Mr P Briggs	£40.00	( Printing-Cheque No 400903)
Mrs G Halford	£91.62	(Salary-Cheque No 400904)
Audit Commission	£646.25	( Audit Fee-Cheque No 400905)
Mr B Overton	£185.00	( Bench Seat at Village-Cheque No 400906)
Mr S Barker	£141.00	( X/mas trees-Cheque No 400907)
Stanley Village Community Assoc:	£1972.45	( Car park-Cheque No 400909)
Remco signs Ltd	£940.00	(X/Mas Decorations-Cheque No 400911)
Mr M Robinson	£273.49	(Litter Picking-Cheque No 400912)
EBC	£55.75	(Waste Collection-Cheque No 400913)

- b) The Clerk reported receipt of £1342.46 (VAT R/F 31.08.07-30.11.07).
- c) The Chair and Vice Chair signed as requested the Bank mandate dated 7<sup>th</sup> December 2007 from the Co-operative Bank
- d) Members considered correspondence undated from Mr B Overton confirming a quotation for the construction of a concrete path at the Stanley Village Recreation Ground in the sum of £2250.00. It was **RESOLVED** that the quotation be accepted and that Mr B Overton be advised accordingly
- e) Members considered the Concurrent and Precept Budget for 2008/9. It was **RESOLVED** that the Concurrent budget be submitted in the sum of £13606.00 including £625.00 income from recreation grounds plus £5000.00 for growth items to include a contribution to the Biodiversity Project (£1000.00), Youth Provision (£1000.00) and the Refurbishment of the War Memorial (£3000.00). With regard to the Precept Budget it was **RESOLVED** that the Precept Budget for 2008/9 be submitted in the sum of £13,372.00.

32 **PLANNING**

- a) Members were informed of the decisions in respect of the following planning applications:

ERE/01803/0003-332A Belper Road

Outline Application for the demolition of existing buildings and the erection of two dwellings  
consultation

ERE/1207/0028-1123 Station Road

Erection of front porch

It was **RESOLVED** that the Parish Council would approve the applications subject to neighbourhood consultations

- b) The Clerk presented a statement in respect of 1, Tansley Avenue. It was **RESOLVED** that the report be adopted

33 **MATTERS FOR INFORMATION**

- a) The Clerk presented a letter of appreciation from the past Clerk Lynn Barton and a copy letter dated 30<sup>th</sup> December 2007 from the Parish Council to the Derbyshire Fire & Rescue Service and the budget priority. It was **RESOLVED** that the information be received.

34 **DATE OF NEXT MEETING**

- a) The next meeting of the Parish Council will take place on Tuesday 19<sup>th</sup> February 2008 at the Village Hall Stanley commencing at 7.00 p.m.

## Minutes of a Meeting of the Stanley and Stanley Common Parish Council

held on Tuesday 19<sup>th</sup> February 2008 at

The Village Hall, Stanley.

Present: Councillor Colonel M Cheetham ( Chair)  
Councillor Mrs V Harvey ( Vice-Chair)  
Councillor A Bennett  
Councillor B Bunting  
Councillor P Marson  
Councillor Mrs P Trueman  
Councillor Mrs B Wylde  
Councillor J Mazillius

Clerk Mr P Briggs

Members of the Public- 9, Cllr Mrs C Hart, DCC and PC R Crooks

### 35 **APOLOGIES**

Apologies were received from Cllr Mrs M Daws, Cllr B Wood and Cllr Mrs G Newman.

### 36 **DECLARATION OF INTERESTS**

Being a member of the Youth & Community Forum the Vice Chair, Cllr Mrs V Harvey declared an Interest in item number 1.6.3 on the agenda

### 36 **APPROVAL OF MINUTES**

The Minutes of a meeting held on Tuesday 15<sup>th</sup> January 2008 were approved and signed by the Chair .

### 37 **EXEMPT ITEMS**

It was **RESOLVED** that the agenda item relating to the consideration of estimates for marking the car park at Stanley be considered as an exempt item

### 38 **CHAIRS REPORTS**

The Chair reported on matters discussed in the Public Participation Session as follows:

- a) In response to a residents question regarding venues for meetings of the Parish Council the Chair explained with reasons why the Methodist Church would not be suitable.
- b) It was pleasing to report that during 2008/9 DCC would be constructing a Pedestrian Crossing outside the School at Stanley Common and extending the footpath to Midland Storage

- c) The Constabulary was eager to establish a network throughout the Parish under the , “KIN”(Key Individual Networks) and anyone who was interested in this confidential link was invited to contact PC R Crooks on 07724192539.

Continuing the Chair explained that PC Crooks was exploring the feasibility of extending the , “ Drop in Centre “ to Stanley, Stanley Common and West Hallam on a Thursday , Friday and Saturday evening.

39 **MATTERS FOR DETERMINATION**

- a) Cllrs Bunting and Cllr Bennett presented their report on the feasibility of creating a new entrance/egress at the Fallow Fields Open Space which was received with thanks. The Clerk explained that DCC required a drawing of the proposals before they would make comment on highway matters and that EBC would be advising on whether planning permission would be required in due course. It was **RESOLVED** that a scheme to relocate the entrance / egress at Fallow Field Open Space be prepared for consideration by the Council to include an estimate of costs.

On a related matter and following a request by Cllr Bunting it was **RESOLVED** that Mr C S Jackson be requested to trim the inside of the hedges at Fallow Field

- b) The Clerk presented a verbal report on the fund held be EBC whereby c£20,000. had been set aside from the non-suspension of car-park charges in the Borough over the Christmas period which will be used to improve youth facilities . It was **RESOLVED** that the Clerk submit an application for a contribution from that fund towards youth projects in the Parish as discussed previously and to report back to next meeting of the Parish Council.
- c) Members considered further correspondence dated 20<sup>th</sup> November 2007 from the West Hallam & Stanley Common Youth & Community Forum regarding the offer of a grant in the sum of £2400.000 toward youth provision in the Parish. It was **RESOLVED** that the Parish Council consider a suitable project/s for consideration at the next meeting of the Parish Council.
- d) Members received a progress report about the , “ Borough Blitz “ , Pride in Erewash scheme. It was **RESOLVED** that Parish Councillors and Children from St Andrews School, Stanley and Stanley Common School would join in this community project paying particular attention to Common Lane, Dale Road and Bulls Corner and that EBC be advised accordingly
- e) The Chair Cllr Colonel Cheetham and Cllr Marson gave a report on their research undertaken in respect of the War Memorial at Stanley and informed the meeting that investigation of records held by DCC revealed limited information relating to the Roll Of Honour which had been amended to include names from the Roll of Honour at Stanley. Continuing the Chair informed the meeting that further research will be undertaken of the records held at Ilkeston Library tomorrow. It

was **RESOLVED** that the report be received with thanks.

- f) The Chair, Cllr Colonel Cheetham gave a progress report on the recruitment of a Clerk & Proper Office to the Parish Council and advised that one of the candidates shortlisted had withdrawn from the interviews which will take place on Thursday 6<sup>th</sup> March 2008. It was **RESOLVED** that a report be presented to the next meeting of the Parish Council.
- g) The Chair, Cllr Colonel Cheetham lead a discussion on the Community Response Plan for Civil Emergencies and associated matters. It was **RESOLVED** that:
- The Parish Council would not store sand bags and sand but notices would be published on the Web site and Notice Boards that Residents may obtain them from DCC
  - Cllr Mrs Trueman would complete the Response Plan for Stanley Common and that Cllr Mazillius would prepare the Plan for Stanley
- h) Members received a progress report on the provision of Flower Beds at Derby Road and Hurst Drive and the provision of a guide wheel on the gate at the Stanley Recreation Ground. It was **RESOLVED** that the report be noted and that the items relating to the Marking of the Car Park at the Village Hall be considered as an exempt item
- I) The Clerk present a report dated 11<sup>th</sup> January 2008 from EBC regarding a review of Members Allowances undertaken by the remuneration Committee at the Borough Council. It was **RESOLVED** that the Parish Councillors would not want allowances at this time , however, reimbursement of expenditure to provide cover whilst a member attends Training Programmes would be considered appropriate and accordingly this should be considered by the Remuneration Committee when next the Committee meets to discuss allowances for Members when it may be fruitful to conduct a survey of Parish Councillors on the question of Member Expenses.
- j) Members considered an application submitted by the Rev: T De Boltz dated 1<sup>st</sup> January 2008 requesting permission to use the Stanley Recreation Ground for a public event for the Churches of Stanley, Stanley Common and West Hallam on 29<sup>th</sup> June 2008. It was **RESOLVED** that the application approved on the basis that the ground is cleared after the event.
- k) As there was no progress regarding the provision of directional signs at the Rose & Crown Crossroads and Hayeswood Road it was **RESOLVED** that the matter be considered further at the next meeting of the Parish Council
- l) Members considered correspondence from EBC dated 28<sup>th</sup> January 2008 in respect of the Mayors Award. It was **RESOLVED** that Members advise the Clerk of any nominations to submit to EBC by 20<sup>th</sup> March.
- m) Following consideration of correspondence dated 28<sup>th</sup> January 2008 from

Community Erewash Transport it was **RESOLVED** that a donation of £50.00 be made as a contribution to the training of Drivers and that the donation be paid tonight

- n) Members considered correspondence dated February 2008 from DRCC regarding the Calor Derbyshire Village of the Year 2008. It was **RESOLVED** that Members provide appropriate information about Stanley and Stanley Common on, The People, The Environment, The Business and the Communications to enable the Clerk to prepare a submission
- o) Members received publications from DALC in respect of Freedom of Information Act, Representing the Future and Derbyshire Playing Field. It was **RESOLVED** that the Chair, Cllr Colonel Cheetham, the Vice Chair, Cllr Mrs V Harvey and Cllr Mrs P Trueman be extended delegated powers to complete the consultation documents when they meet on the 6<sup>th</sup> march 2008.
- p) A discussion took place on the Biodiversity Project. It was **RESOLVED** that 1000 copies of the Publication agreed, be delivered to each residence in Stanley and Stanley Common , a copy to be posted on the Notice Boards and the Parish Council Web.

#### 40 **ACCOUNTS**

- a) The following accounts were approved for payment:

Mr P Briggs	£295.02	( Salary)
Mr P Briggs	£24.74	( Printing)
M Robinson	£150.00	( Litter Picking)
10 <sup>th</sup> Ilkeston Scouts	£45.00	(Meeting room)
Mr C S Jackson	£258.50	( Hedge Cutting)
Remco Signs Ltd	£470.00	( Remove C/Mas Decorations)
Cllr Colonel Cheetham	£22.88	(Travelling Expenses)
Mr B Overton	£550.00	(Erection of 2-Seats)
James Duke Ltd	£219.72	( Repairs to gate at Stanley)
Park Hall Designs	£58.20	(Printing)
Community Erewash T/Port	£50.00	( Donation to training)

- b) The Clerk reported further on the Concurrent Budget for 2008/9 and referred to correspondence dated 15<sup>th</sup> January addressed to EBC. It was **RESOLVED** that the Concurrent Budget be set at £13,056.00 as detailed on the revised submission to EBC.
- c) Members considered the balance of the Capital Grant Budget held at EBC in the sum of £7361.00 for Community Projects in the Parish. Given the need to respond in a timely manner it was **RESOLVED** that the Chair, Cllr Colonel Cheetham, the Vice Chair, Cllr Mrs V Harvey and Cllr Marson be given delegated powers to meet on Monday 25<sup>th</sup> February 2008 at the Stanley village Hall in order to complete a submission and claim to EBC

- d) Following a report by the Clerk it was **RESOLVED** that the Bank Mandate arrangements remain the same as present
- e) For information the Clerk informed members of correspondence dated 28<sup>th</sup> January 2008 from the Audit Commission advising that Jackie Belford had been appointed as the Councils Auditor for a period of 5-years commencing with the 2008/9 accounts. It was **RESOLVED** that the report be adopted
- f) Following appropriate discussion it was **RESOLVED** that the Clerk obtain estimates for Grounds Maintenance for a period of 3-Years from 2008/9 using the previous specification from DCC, Country Wide and Grass Track

41 **PLANNING**

- a) Members were informed of the decisions in respect of the following planning applications:

ERE/0208/0025- The Old School House  
ERE/0208/0013- 124, Station Road  
ERE/0208/0009- 132, Derby Road

It was **RESOLVED** that the Clerk submit the views of the Parish Council on these applications to EBC.

- b) The Clerk presented a verbal report in respect of the present position at 1, Tansley Avenue. It was **RESOLVED** that the report be noted and that further information be presented to the next meeting of the Parish Council
- c) Following a discussion it was **RESOLVED** that Cllr Marson be given delegated powers to advise the Clerk on a response from the Parish Council in respect of Validation of Planning Applications (EBC-7<sup>th</sup> February) and Local List of Validation Criteria from DCC.

42 **EXEMPT ITEMS**

- a) Members considered estimates submitted for the marking of the Car Park at the Village Hall Stanley. It was **RESOLVED** that the estimate submitted by Conway Contractors ( Derby) be selected to undertake the work at a cost of £345.00 + VAT
- b) The Chair, Cllr Colonel Cheetham presented correspondence undated, received on the 19<sup>th</sup> February 2008 from Cllr Mrs M Daws tendering her resignation as a Parish Councillor with immediate effect. It was **RESOLVED** that the Clerk notify EBC of the Casual Vacancy.

42 **DATE OF NEXT MEETING**

- a) The next meeting of the Parish Council will take place on Tuesday 18<sup>th</sup> March 2008 at the Scout Hut, Stanley Common commencing at 7.00 p.m.

Minutes of a Meeting of the Stanley and Stanley Common Parish Council held on Tuesday

18<sup>th</sup> March 2008 at The Scout Hut Stanley Common.

Present: Councillor Colonel M Cheetham ( Chair)  
Councillor Mrs V Harvey ( Vice-Chair)  
Councillor A Bennett  
Councillor B Bunting  
Councillor P Marson  
Councillor Mrs P Trueman  
Councillor Mrs B Wylde  
Councillor J Mazillius  
Councillor B Woods

Clerk Mr P Briggs  
Members of the Public- 18,  
Cllr Mrs C Hart, DCC.  
Cllr Mrs G Newman, EBC PC  
R Crooks & PCSO C Hart

43 **APOLOGIES**

There were no apologies of absence.

44 **DECLARATION OF INTERESTS**

The Vice-Chair, Cllr Mrs V Harvey declared an Interest in item number 1.6.20 on the agenda and specifically the item in respect of the Abbey Tree Care. Cllr B Wood declared an interest in Tansley Avenue.

45 **APPROVAL OF MINUTES**

The Minutes of a meeting held on Tuesday 19<sup>th</sup> February 2008 were approved and signed by the Chair .

46 **EXEMPT ITEMS**

It was **RESOLVED** that the agenda items 1.6.7,1.6.20 and 1.6.23 relating to the Contract of Employment for the Clerk, Estimates for work in the Parish and a Nomination for an Award be considered as an exempt item

47 **CHAIRS REPORTS**

The Chair reported on matters discussed in the Public Participation Session as follows:

- a) In response to a residents question regarding the trimming of the hedge at Fallow Field the Chair confirmed that the Parish Council did and always will take due account of the Wildlife, Flora and Fauna.
- b) A number of Residents had registered their concern about the level of ASB by a group of young people who congregate at the new seat at the Stanley Common Recreation Ground. The Chair explained that the seat was provided in response to a request from a number of Residents and that the Police had been informed about the concerns regarding ASB. PC Crooks explained that he was aware of the concerns and that he will conduct uniform and covert patrols in the area. PC Crooks also explained that in response to concerns about parking at Common Lane on days when football matches are played he will also conduct patrols to identify the nature and extent of the problem. Continuing PC Crooks agreed also to deploy the mobile CCTV when available to him and that on all matters discussed he will report back to the residents and the Parish Council meeting in April when the matters will be considered further
- c) The Chair reported that the Youth Forum had now been disbanded and that the balance of funds had been disbursed to West Hallam, Stanley & Stanley Parish Councils for the provision of Youth Facilities.

48 **MATTERS FOR DETERMINATION**

- a) On behalf of the Working Group, Beverley Rhodes presented a report of progress in respect of the Bio-Diversity Community Project. Information leaflets have been delivered to each residence in the Parish and the Introductory meeting would take place on 1 April. It was **RESOLVED** that the report be received with thanks
- b) Due to the absence of the Director of Corporate Resources at EBC it was **RESOLVED** that the item relating to the non-suspension of car parking fees by EBC over the Christmas period be deferred to the next meeting of the Parish Council
- c) Members considered further correspondence dated 20th November 2007 from the West Hallam & Stanley Common Youth & Community Forum regarding the offer of a grant in the sum of £2400.00 toward youth provision in the Parish. It was **RESOLVED** that the Vice Chair, Cllr Mrs V Harvey organise a meeting of the Working Group to prepare and present to the next meeting of the Parish Council proposals for the provision of Youth provision in the Parish.

- d) Members received a progress report about the "Borough Blitz ", Pride in Erewash scheme. It was **RESOLVED** that Richard Windsor (EBC) be invited to organise a , "Litter Pick" in the Parish when Parish Councillors, Children from St Andrews School, Stanley and Stanley Common School , the Scouts and PC R Crooks would join in this community project paying particular attention to Common Lane, Dale Road and Bulls Corner .
- e) The Chair Cllr Colonel Cheetham and Cllr Marson gave a report on their research undertaken in respect of the War Memorial at Stanley and informed the meeting that investigation of records held by DCC and EBC revealed limited information. Continuing the Chair informed the meeting that a refurbishment of the War Memorial will be considered in due course. It was **RESOLVED** that the report be received with thanks.
- f) The Chair, Cllr Colonel Cheetham gave a progress report on the recruitment of a Clerk & Proper Officer to the Parish Council and advised that an offer was to be made in the next day or so to a candidate selected following interviews. It was **RESOLVED** that a report be presented to the next meeting of the Parish Council.
- g) It was **RESOLVED** that the item relating to the Contract of Employment for the Clerk be considered as an exempt item on the agenda
- h) Following a report by the Clerk it was **RESOLVED** that the Chair, Cllr Colonel Cheetham, Vice Chair, Cllr Mrs Harvey, Cllr Mrs Trueman and Cllr Woods meet at 2.15 pm on Monday 7<sup>th</sup> April 2008 at the Village Hall , Stanley to open and record the Tenders received in respect of the Ground Maintenance Contract and to award the Contract to the selected Contractor for a period of 3-years and that a progress report be presented for information to the next meeting of the Parish Council.
- i) Following a report by Cllr P Marson and a discussion on the provision of a Planter and Public Footpath at the junction of Coronation Road and Station Road it was **RESOLVED** that the Chair, Cllr Colonel Cheetham, Cllr Marson and DCC , Cllr Mrs C Hart meet with representatives of DCC to discuss the proposals on site and to report progress to a future meeting of the Parish Council.
- j) Cllr Bunting presented a request for the resurfacing of the Public Footpath from the Crescent to Belper Road and the provision of Traffic Calming measures at Stanley it was **RESOLVED** that the Chair, Cllr Colonel Cheetham, Cllr Bunting and DCC Cllr Mrs C Hart meet with representatives of DCC on site to explore the feasibility of the proposals presented by Cllr Bunting and to report to a meeting of the Parish Council accordingly.

- k) Further to a report by the Chair, Cllr Colonel Cheetham and a discussion regarding Dog Fouling in the Parish it was **RESOLVED** that the Chair, Cllr Colonel Cheetham, the Vice Chair, Cllr Mrs Harvey, Cllr Mrs Trueman, Cllr Wood, Cllr Mrs Wylde and EBC Cllr Mrs G Newman meet with representatives of EBC to discuss this matter of concern in more detail and to report to a future meeting of the Parish Council accordingly
- l) The Clerk presented correspondence dated 7<sup>th</sup> February 2008 from a resident of the Parish regarding the parking of his vehicle. It was **RESOLVED** that the Clerk respond appropriately.
- m) Following consideration of correspondence dated 5<sup>th</sup> March 2008 from the Father of a Resident expressing concerns about the ASB at the Stanley Common Recreation ground, a matter discussed in the Public Participation it was **RESOLVED** that the Clerk reply accordingly
- n) Members considered applications for financial support and following due consideration it was **RESOLVED** that the following awards be made:
- Country Kids Pre-School £250.00
  - United Church of All Saints Stanley Common £450.00 \*\*
  - Stanley Village Pre-School £250.00
  - Stanley Common Scout Group £250.00
  - St Andrews Church, Stanley £300.00

\*\* This award included the sum of £150.00 to purchase two Chairs with a suitable inscription to recognise the provision by the Parish Council

- o) Members received correspondence dated 19<sup>th</sup> February 2008 from the Stanley Village Community Association requesting a financial contribution to the refurbishment of the showers at the Village Hall. It was **RESOLVED** that the Association be advised that the Parish Council have agreed in principal to make a financial contribution but require further and better information regarding the costs involved and that on receipt of that information the Parish Council will reconsider the application.  
It was also **RESOLVED** that the request to hold the Annual Gala on the Stanley Recreation Ground on Saturday 28<sup>th</sup> June 2008 be approved subject to the normal conditions

Cllr J Mazillius declared an Interest in this item and left the meeting whilst the discussion took place

- p) Following a report by the Clerk it was **RESOLVED** that the Clerk obtain an estimate from Abbey Tree Care for pruning two trees at the Stanley Common Recreation Ground for consideration at a future meeting of the Parish Council.

- q) The Clerk presented an e-mail dated 21<sup>st</sup> February 2008 from a grounds maintenance organisation requesting inclusion of the Councils approved list. It was **RESOLVED** that the Clerk undertake due diligence checks and if satisfactory include the organisation on the Parish Councils approved list. On a related matter it was **RESOLVED** that a vote of thanks be extended to M Robinson for the work he undertakes on behalf of the Parish Council
- r) Following a report by the Clerk it was **RESOLVED** that the Annual Parish meeting would be held on Tuesday 20<sup>th</sup> May 2008 in the Scout Hut at Stanley Common commencing at 6.30 pm. Followed by the Annual General Meeting.
- s) It was **RESOLVED** that the estimates for work as describe on the agenda be considered as an exempt item
- t) The Clerk informed the meeting that subject to nominations the Casual Vacancy on the Parish Council will be by an election which will be held on May 1<sup>st</sup> 2008. On this matter it was **RESOLVED** that EBC be informed that polling cards are to be delivered
- u) It was **RESOLVED** that the matter relating to the trimming of the hedge at the Fallow Field had been dealt with appropriately earlier in the meeting
- v) It was **RESOLVED** the agenda item relating to a nomination for an award be considered in the exempt part of the agenda
- w) Members considered correspondence dated 12th March 2008 from EBC regarding Band Concerts in the Parish. It was **RESOLVED** that the Vice Chair, Cllr Mrs Harvey , Cllr Mrs Wylde and Cllr Mrs Trueman notify the Clerk of the preferred date and that the Members be given delegated powers to purchase and provide appropriate refreshments at the concert up to £50.00
- x) Following a report by the Vice Chair, Cllr Mrs Harvey it was **RESOLVED** that the Clerk conduct further research into the costs of a "Walkadial" harness for use by the Stanley School-Play School and Stanley Village Play School and report to the next meeting of the Parish Council

#### 49 **ACCOUNTS**

- a) The following accounts were approved for payment:

Mr P Briggs	£295.02	(Salary)
Mr P Briggs	£9.94	(C/Cartridge)
M Robinson	£ 124.29	( Litter Picking)
Stanley & Stanley Common		
Community Association	£175.50	(Meeting Room)
Remco Signs	£125.03	(Reps to Decs)
Moorlys Printing	£33.00	(Printing)
DALC	£439.81	(Annual Subscription)
Sign Systems	£117.50	(Installation of signs)
Sign Systems	£164.50	(Provision of Signs)
Cllr Colonel Cheetham	£16.74	(Travelling Expenses)
Mr B Overton	£2250.00	(Footpath at V/Hall)

Mr B Overton	£25.00	(Reps to P/Equipment)
Mr B Overton	£76.00	(Reps to Bollard)
Park Hall Designs	£20.40	(Printing)
M Robinson	£41.90	(Reps to P/Equipment)
Mr P Briggs	£ 100.00	(Petty Cash)
Country Kids Pre-school	£250.00	(Donation)
United Church of All Saints Stanley Common	£450.00	(Donation)
Stanley Village Pre-School	£250.00	(Donation)
10 <sup>th</sup> Ilkeston (All Saints) Stanley common Scout Group	£250.00	(Donation)
St Andrews Church, Stanley	£300.00	(Donation)

- b) The Clerk reported the following receipts:

Youth & Community Partnership for West Hallam, Stanley & Stanley Common	£2400.00	(Yth provision)
EBC	£2400.00	(Footpath at V/Hall)
EBC	£1533.00	(Seats )

50 **PLANNING**

- a) Members considered the following planning applications:

ERE/0308/0002- 49, Belper Road  
ERE/0208/0086- 134, Derby Road

It was **RESOLVED** that the Clerk submit the views of the Parish Council on these applications to EBC on the basis that the Parish Council would approve the applications subject to neighbourhood consultation

- b) The Clerk presented a verbal and progressive report in respect of the present position at 1, Tansley Avenue. It was **RESOLVED** that the report be noted.
- c) Members were informed that ERE/0108/0003-Plot 1-332A, Belper Road-O/L application for the demolition and erection of two dwellings was refused by EBC on the 28<sup>th</sup> February 2008

51 **MATTERS FOR INFORMATION**

- a) The Clerk reported on the following matters:  
Training for Cllrs on Planning  
Members Allowances  
Training for Cllrs on the Code of Conduct  
Marking of the Village Hall Car Park  
Correspondence and reply to a resident in respect of a Parish Council meeting

It was **RESOLVED** that the reports be received with thanks

52 **EXEMPT ITEMS**

- a) With regard to the Contract of Employment for the post of Clerk & Proper Financial Officer it was **RESOLVED** that the Clerk review the Council's Disciplinary Procedure and until that work has been completed and matters of misconduct would be dealt with in consultation with DALC and with reference to the ACAS Code of Practice. It was also **RESOLVED** that the Clerk be given the authority to finalise the Contract of Employment on the basis discussed at this meeting

- b) Members considered a range of estimates for work in the Parish after which it was **RESOLVED** that:

- \* STWA be requested to undertake a site survey in order to determine the source of the water causing flooding of the Recreation Ground at Stanley and that a site meeting be convened with representatives from the STWA and the Chair Cllr Colonel Cheetham, the Vice Chair, Cllr Mrs Harvey, Cllr Bunting, Cllr Marson and Cllr A Bennett
- \* That the provision of a Planter at Stanley (Hurst Drive) be deferred pending site meeting with DCC to discuss the provision of a footpath at this location
- \* That a site meeting be convened with Mr Willett to discuss the pruning of trees and hedge row at the Stanley Recreation Ground to include the Chair Cllr Cheetham, the Vice Chair, Cllr Mrs Harvey and the Clerk
- \* The provision of a Footpath at the Stanley Recreation Ground be deferred pending the results of the research by the STWA
- \* In order to eliminate the risk of injury to users it was **RESOLVED** that the Standing Orders of the Council be set aside and that Mr B Overton be commissioned to provide and erect a safety barrier at the entrance to the Village Hall at Stanley as presented in his undated correspondence in the sum of £895.00

- \* That subject to DCC Countrywide be commissioned to provide and erect a planter adjacent the Bus Shelter at Derby Road in the sum of £429.00 + VAT and a planter at the triangular area of grass at the entrance to the Stanley Recreation Ground in the sum of £300.00 + VAT as presented in correspondence dated 6<sup>th</sup> March 2008
- c) Members considered an e-mail dated 8<sup>th</sup> March 2008 from the Breadsall Parish Council regarding an award. It was **RESOLVED** that the matter be noted

53 **DATE OF NEXT MEETING**

- a) The next meeting of the Stanley & Stanley Common Parish Council will take place on Tuesday 15<sup>th</sup> April 2008 at the Village Hall, Stanley commencing at 7.00 p.m.

## Minutes of a Meeting of the Stanley and Stanley Common Parish Council

held on Tuesday 15<sup>th</sup> April 2008 at The Village Hall, Stanley.

Present: Councillor Colonel M Cheetham ( Chair)  
Councillor Mrs V Harvey ( Vice-Chair)  
Councillor A Bennett  
Councillor P Marson  
Councillor Mrs P Trueman  
Councillor Mrs B Wyld  
Councillor J Mazillius  
Councillor B Woods

Clerk Mr P Briggs  
Clerk Mrs C Harrison  
Members of the Public- 12  
Cllr Mrs C Hart, DCC.

### 54 **APOLOGIES**

Apologies were received from PC R Crooks, Cllr Bunting and Cllr Mrs G Newman.

### 55 **DECLARATION OF INTERESTS**

Cllr Mrs P Truman declared a Personal and Prejudicial interest in agenda item 1.6.15 -Eventide Hall

### 56 **APPROVAL OF MINUTES**

The Minutes of a meeting held on Tuesday 18<sup>th</sup> March 2008 were approved and signed by the Chair subject to the following amendments:

- 47 (b) To read April instead of March
- 52 (b) To read Planter instead of Planters

### 57 **EXEMPT ITEMS**

It was **RESOLVED** that the agenda items 1.6.3,1.6.4, 1.6.12 and 1.6.17 relating to the Appointment of Clerk to the Parish Council, the Grounds Maintenance Contract, the Lease Agreement for the use of the Stanley Common Recreation Ground and the payment for storing Council files respectively be considered as exempt items

### 58 **CHAIRS REPORTS**

The Chair reported on matters discussed in the Public Participation Session as follows:

- a) In response to a residents question regarding the provision of a screen at the Bus Shelter on Coronation Road it was **RESOLVED** that DCC be requested to provide the screen for the reasons presented by the resident. On a related matter it was **RESOLVED** that in respect of vehicles parking in bus lanes the Resident discuss the matter with the PC R Crooks at the Rural Meeting planned for 25<sup>th</sup> April outside the Post Office at Stanley commencing at 3.00 pm. It was also **RESOLVED** that the Clerk also notify PC Crooks of the problems.
- b) A Resident expressed a view about the cost of filling the vacancy on the Parish Council and also the problems caused by vehicles parking at Park Avenue. The Chair, Cllr Colonel Cheetham explained the legal procedure that must be complied with for filling a vacancy on the Parish Council and that 3-Valleys are aware of and looking at a solution in respect of the problems caused by vehicles parking at that location.
- c) The Chair reported that Cllr Mrs C Hart-DCC presented correspondence dated 8<sup>th</sup> April from DCC to the owner of Footpath 14 requiring the owner to reinstate the footpath and repair defective ditch crossings within the 14 days allowed under Section 131A of the Highways Act 1980. It was **RESOLVED** that the information be given to Mr A Derrett who will keep the Parish Council informed of progress in this matter.
- d) A resident presented information about a Planning Application, ERE/0308/0021-140 Derby Road (Land Adjacent) requesting O/L planning for one detached dwelling. It was **RESOLVED** that the information be considered later as listed on the agenda
- e) Beverley Rhodes presented a report of progress on the Bio-diversity Community Project and explained that c35 residents attended the Introductory meeting held on 1<sup>st</sup> April and that a similar number attended the Water Vole & Kingfisher Walk on the 9<sup>th</sup> April. Given the disappointing news that the grant application to the Breathing Places had not been useful it was **RESOLVED** that the Clerk submit an application for funding to the DCC Greenwatch Fund.

## 59 **MATTERS FOR DETERMINATION**

- 1.6.1 Members received correspondence dated 27<sup>th</sup> March 2008 from Breathing Places confirming that the application for funding of the Bio-Diversity Community Project had not been successful. Following discussion it was **RESOLVED** that the Parish Council would continue to fund the programme published in the Parish and would review the position on receipt of a response from DCC regarding the Greenwatch Award
- 1.6.2 On behalf of the Play & Recreation Working Party, Cllr B Wood presented a report which set out the Working Party's proposals for the provision of a range of equipment at the Stanley and Stanley Common Recreation Grounds. Following discussion it was **RESOLVED** that the Parish Council adopt in principle the proposals submitted in the following manner:

Stanley Common      Multi Gym Equipment-c£12,000.00  
Kick Wall & Basket Ball-c£7,000.00

Stanley              Kick Wall & Basket Ball-c£7,000.00  
Small Gym Equipment- c£ TBA

Given that the Parish Council hold the sum of £2,400.00 grant from the Youth Association and that there will be funds available from the Parish Council it was **RESOLVED** that the Clerk obtain and present estimates of costs for the equipment above to a meeting of the Parish Council when the strategy for a Public Consultation will be determined.

On a related matter Members received e-mail dated 2<sup>nd</sup> April 2008 from EBC Planning Department setting out concerns over the proposal to develop the Fallow Field at Smalley Common. It was **RESOLVED** that the Chair, Cllr Colonel Cheetham, the Vice Chair, Cllr Mrs V Harvey and Cllr Mrs G Newman meet with Mrs P McHugh-Planning Officer to discuss in more detail the proposals for the development of the Fallow Field and to report to a future meeting of the Parish Council accordingly

- 1.6.3 It was **RESOLVED** that the item relating to the appointment of Clerk to the Parish Council be considered as an exempt item
- 1.6.4 It was **RESOLVED** that the item relating to the Contract for Grounds Maintenance be considered as an exempt item.
- 1.6.5 On behalf of PC R Crooks the Clerk presented an e-mail dated 9<sup>th</sup> April setting out the actions he had taken in response to the concerns of residents of Common Lane. Given a positive response to those community concerns and the favourable impact on the behaviour of the young people involved it was **RESOLVED** that there was no justification to remove the bench seat at the Stanley Common recreation Ground and that a letter of explanation be sent to each resident concerned. It was also **RESOLVED** that a letter of thanks be sent to PC R Crooks and also that the Clerk respond to the Father of one resident accordingly.
- .
- 1.6.6 It was **RESOLVED** that the provision of , “Walkodile Child Safety Walkers” be deferred to the next meeting of the Parish Council when the Vice Chair, Cllr Mrs V Harvey would provide further information
- 1.6.7 Following a report by Cllr wood it was **RESOLVED** that DCC be requested to resurface the public footpath at Belper Road, West Side/Common Lane to Tansley Avenue and also outside 252, Belper Road.
- 1.6.8 The Vice Chair, Cllr Mrs V Harvey presented information dated 4<sup>th</sup> March from Wicksteed Playscapes regarding repairs to the safer surface at the Stanley Common Recreation Ground. It was **RESOLVED** that the safer surface be

re-inspected and reconsidered in 6-monhs time.

- 1.6.9 The Clerk issued a copy of the Guide for Members-2007 (Issued by the Standards Board) in respect of the new Code of Conduct and also a copy of the Saferderbyshire publication issued by DCC dated Spring 2008. It was **RESOLVED** that he booklets be received with thanks.
- 1.6.10 Following a report by the Clerk it was **RESOLVED** that the Clerk organise a training session on Planning matters with the Planning Department at EBC to be held in the Scout Hut, Stanley Common, commencing at a date TBA commencing at 7.30 pm.
- 1.6.11 Following a report by the Vice Chair, Cllr Mrs V Harvey it was **RESOLVED** that the Parish Council meetings in May and June will take place on the 13<sup>th</sup> May and 10<sup>th</sup> June.
- 1.6.12 It was **RESOLVED** that the discussion about the Lease Agreement which sets out the conditions for the use of the Stanley Common recreation ground for Football be considered as an exempt item.
- 1.6.13 The Clerk presented correspondence from EBC dated 3<sup>rd</sup> March which presented a report from Zurich Insurance about the condition of the play equipment in the Parish. It was **RESOLVED** that the Clerk obtain costs for the major works recommended from Wicksteed Playscapes and that M Robinson undertake the minor works required
- 1.6.14 Members considered correspondence dated 11<sup>th</sup> March from Mencap requesting a donation to the provision of services. It was **RESOLVED** that the Parish Council were unable to make a donation to Mencap.
- 1.6.15 Members considered an application from the Eventide village Hall dated 21<sup>st</sup> March requesting a donation toward the cost of refurbishing the seats in the Hall at a cost of £423.00. It was **RESOLVED** that a donation of £423.00 be made to the Village Hall  
Cllr Mrs P Trueman declared a personnel and prejudicial interest and left the meeting whilst this matter was considered.
- 1.6.16 The Clerk presented correspondence from EBC dated 1<sup>st</sup> April regarding a grant for Playschemes in 2008. It was **RESOLVED** the Vice Chair , Cllr Mrs V Harvey explore the feasibility of such a scheme operating in the Parish commencing 2009 and to report back to a future meeting of the Parish Council accordingly.
- 1.6.17 It was **RESOLVED** that the item regarding the storage of Council files be considered as an exempt item.
- 1.6.18 Following a discussion it was **RESOLVED** that the Clerk in consultation with

Cllr Mrs P Trueman organise the provision and display of 12 Flower Baskets at Stanley Common.

- 1.6.19 Following a request by the Clerk it was **RESOLVED** that the Clerk purchase 2-Extended Litter Picking Pincers at an estimated cost of £40.0
- 1.6.20 Members received a copy of the EBC CPA08 (Comprehensive Performance Assessment) Self Assessment Report which set out the areas where the Borough Council believes that they have achieved an improvement in performance / service. It was **RESOLVED** that Members consider the report in more detail at the next meeting of the Parish Council
- 1.6.21 Following a report by the Clerk it was **RESOLVED** that e-mail correspondence dated 14<sup>th</sup> April regarding the provision of Dog Litter Bins be considered at the next meeting of the Parish Council.

## 60 **ACCOUNTS**

- 1.7.1 The following accounts were approved for payment:

Mr P Briggs	£295.02	( Salary)
M Robinson	£121.98	( Litter Picking)
Hintex UK Ltd	£150.00	(Clerk of Works)
Mr N Gadsby	£40.00	(Clearance of debris)
Park Hall Designs	£140.00	(Web site Mgt)
Cllr Colonel Cheetham	£5.50	(Travelling expenses)
Mrs G Halford	£100.00	(Storage of Council files)
Park Hall Designs	£30.03	(Printing)
EBC	£233.82	(Inspection of P/Equipment)
Conway Contractors	£405.37	(Marking of Car park)
Park Hall Designs	£20.79	(Printing)
The Eventide Hall	£423.00	(Donation)
DALC	£30.00	( training Course)

- 1.7.2 The Clerk reported correspondence received 14<sup>th</sup> April from the Audit Commission advising that the Audit of Accounts for the Parish Council will take place on 9<sup>th</sup> June 2008

## 61 **PLANNING**

- 1.8.1 Members considered the following planning applications:

ERE/0308/0021- 140 Derby Road ( Land Adjacent)

O/Line application for one detached dwelling (Means of access, layout & scale for approval now)

It was **RESOLVED** that the Parish Council object to the application for the following reasons:

- \* There is a concern about the access and egress from the site. It is considered that the proposals present a risk of danger/injury to other road users and pedestrians
- \* There is a possible breach of the established building line
- \* The design is not in keeping with the aesthetics of the area and as a consequence the well established street scene will be compromised in a detrimental manner
- \* The site under application is designated green belt and accordingly must be protected from any development, approval will set an unhealthy precedence for the future
- \* The development is considered to be intrusive and has a detrimental on the privacy of the neighbours
- \* The development represents an over intensification of the site particularly when compared with and to other properties in the area

ERE/0308/0041- The Old School House, Belper Road

Rear Extension to form a balcony to the dwelling(Revised Scheme)

It was **RESOLVED** that the Parish Council would approve the application subject to neighbourhood consultations

## 62 **MATTERS FOR NFORMATION**

### 1.9.1 The Clerk reported on the following matters:

DCC repairs to the style at the Stanley Recreation Ground

The use of the Stanley recreation ground for football training by the WHJNRFC on a Tuesday, Thursday and Friday of each week

An approach has been made to a Contractor to advise the Parish Council on the refurbishment of the War Memorial

The appointment of Jackie Bellard as external auditor

The marking of the car park at the Stanley Recreation Ground

Temporary Speed limit A609 to allow resurfacing works to the carriageway

6 th May to 1<sup>st</sup> June

Rural Surgeries to be held by PC R Crooks at Stanley and Stanley Common:

Stanley            25<sup>th</sup> April 3.00-4.30 pm-Stanley Village Post Office

Stanley Common    17<sup>th</sup> April 9.30-11.00 am-Hayes Wood Road  
6 th May 3.00-4.30 pm.-S/C Recreation Ground

20<sup>th</sup> May 7.30-8.00 pm.-Scout Hut

Acknowledgements of thanks for the donations made by the Parish Council from:

The United Church of all Saints Stanley Common  
St Andrews Church Stanley  
10<sup>th</sup> Ilkeston ( All Saints) Stanley common Scout group

It was **RESOLVED** that the reports be received with thanks and that the Rural Surgeries be published on the Notice Boards, Post Offices and the Parish Council Web Site

### 63 **EXEMPT ITEMS**

- 2.1.1 Following appropriate consideration of the appointment of the new Clerk to the Parish Council and the necessary Induction Programme it was **RESOLVED** that the Temporary Clerk remain in post for a period of 3 months to allow an orderly transfer of duties and thereafter to act as a paid mentor for a period of 2-months and that the new Clerk commences her employment with the Parish Council effective 15<sup>th</sup> April 2008. It was also **RESOLVED** that the Clerk and the Vice Chair , Cllr Mrs V Harvey attend the New Clerks Training Course organised by DALC at a cost of £30.
- 2.1.2 Following a report by the Chair , Cllr Cheetham it was **RESOLVED** that the Parish Council adopt the Sub-Committees decision to award the 3-year Grounds Maintenance Contract to Countrywide in the sum presented.
- 2.1.3 Members considered further the issues and concerns associated with the present Lease Agreement which provides for the Stanley Common Football Club to use the Stanley Common Recreation Ground for playing football. It was **RESOLVED** that the Clerk obtain the file and prepare a chronological statement of events for consideration by the Parish Council at the next meeting
- 2.1.4 Members received an e-mail dated 31<sup>st</sup> March from the past Clerk requesting payment for the safe storage of the Council files. It was **RESOLVED** that a fee of £100.00 be made on the basis that it represents a full and final payment from the Parish Council which includes the time required to pass the files to the new Clerk

### 64 **DATE OF NEXT MEETING**

- 3.1.1 The Annual Parish Meeting of the Parish of Stanley and Stanley Common will take place on Tuesday 13<sup>th</sup> May commencing at 6.30 pm. at the Scout Hut , Stanley Common followed by the Annual General Meeting

The meeting of the Stanley and Stanley Parish Council in June will take place on Tuesday 10<sup>th</sup> June commencing at 7.00pm at the Stanley Village Hall, Stanley

